



THE BHAWANIPUR EDUCATION SOCIETY COLLEGE

A MINORITY RUN COLLEGE. AFFILIATED TO UNIVERSITY OF CALCUTTA
RECOGNISED UNDER SECTION 2(F) & 12 (B) OF THE UGC ACT, 1956

CALCUTTA UNIVERSITY ONLINE REGISTRATION

**APPLICABLE FOR – M.COM. & M.A. ENGLISH SEMESTER I
STUDENTS ADMITTED IN ACADEMIC YEAR 2025-26**





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IMPORTANT INSTRUCTIONS BEFORE YOU BEGIN

- The Calcutta University Registration process has two parts –
Part 1: Online Registration and
Part 2: Physical Document Verification.
- Your admission will be considered complete only after both parts are done. This document provides instructions only for Part 1 (Online Registration). Details of Part 2 are available in the main notice.
- **Last date for Online Registration (Part 1): 04th December 2025**
- Use a laptop/desktop for the registration.
- Preferred browser: Google Chrome (Incognito Mode). Avoid using iPhones or iMacs, as they may cause login or document download issues.
- Ensure pop-ups are enabled. If blocked, click the red cross icon on the top-right of the browser to allow pop-ups.



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IMPORTANT INSTRUCTIONS BEFORE YOU BEGIN

A. Documents Required (for ALL students):

1. All scanned documents must be in .jpg format only (.jpeg not allowed),
2. Original Semester VI Marksheet,
3. Original Class X Board Admit Card / Government Birth Certificate,
4. Upload APAAR (ABC ID) Card,
5. Recent passport-size colour photograph,
6. Student's full signature (running hand; no block letters).



B. The documents mentioned below are applicable ONLY if applied under the said category:

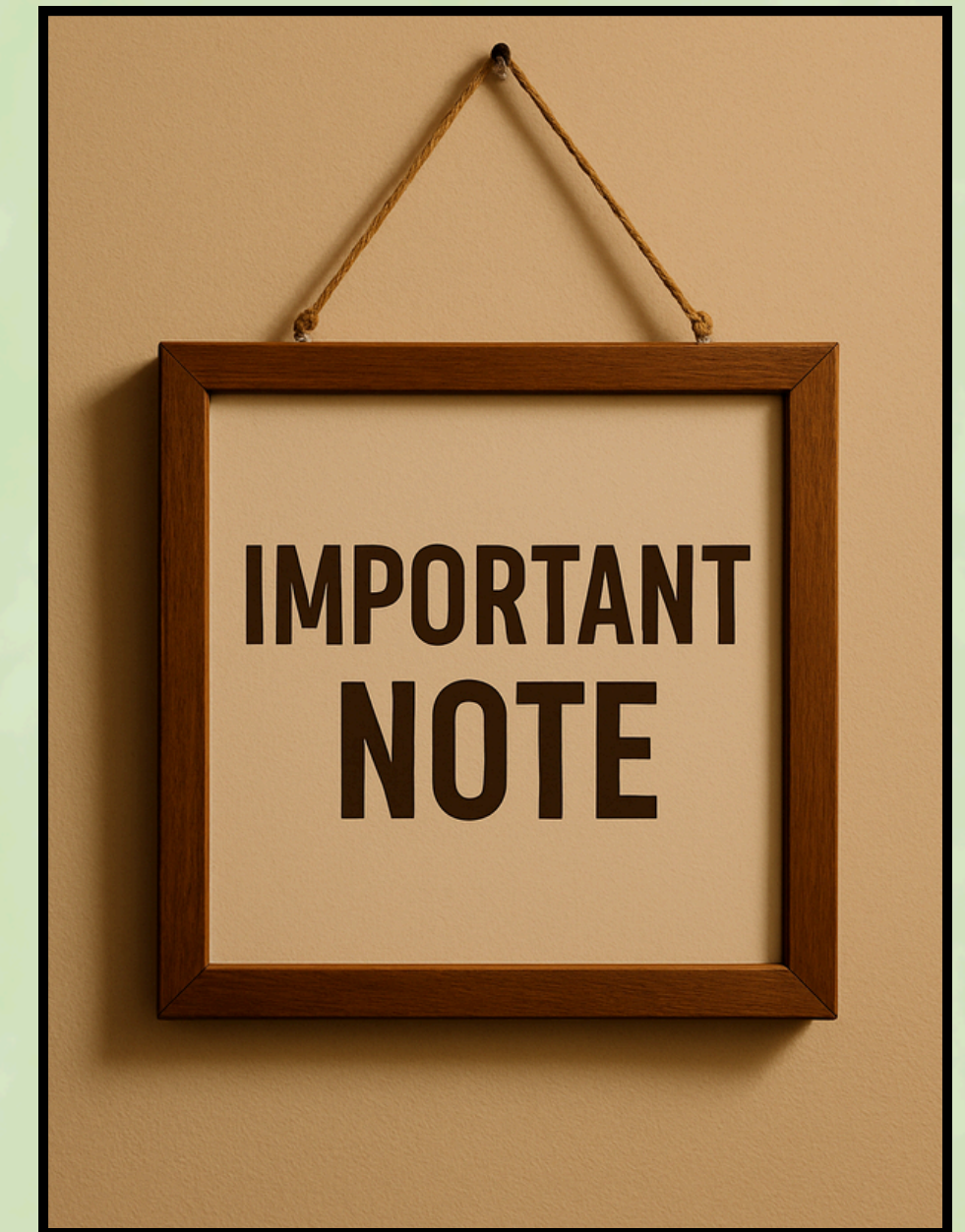
1. Original Caste Certificate (SC / ST / OBC–A / OBC–B) issued by the Government of West Bengal.
2. PWD Certificate (for students applying under the Physically Handicapped category).
3. Original EWS Certificate issued by the Government of West Bengal (for EWS category).
4. Original Migration Certificate (not required for students already registered under Calcutta University).
5. Calcutta University Registration Certificate (only for students previously registered under CU)



IMPORTANT INSTRUCTIONS BEFORE YOU BEGIN

Important Notes :

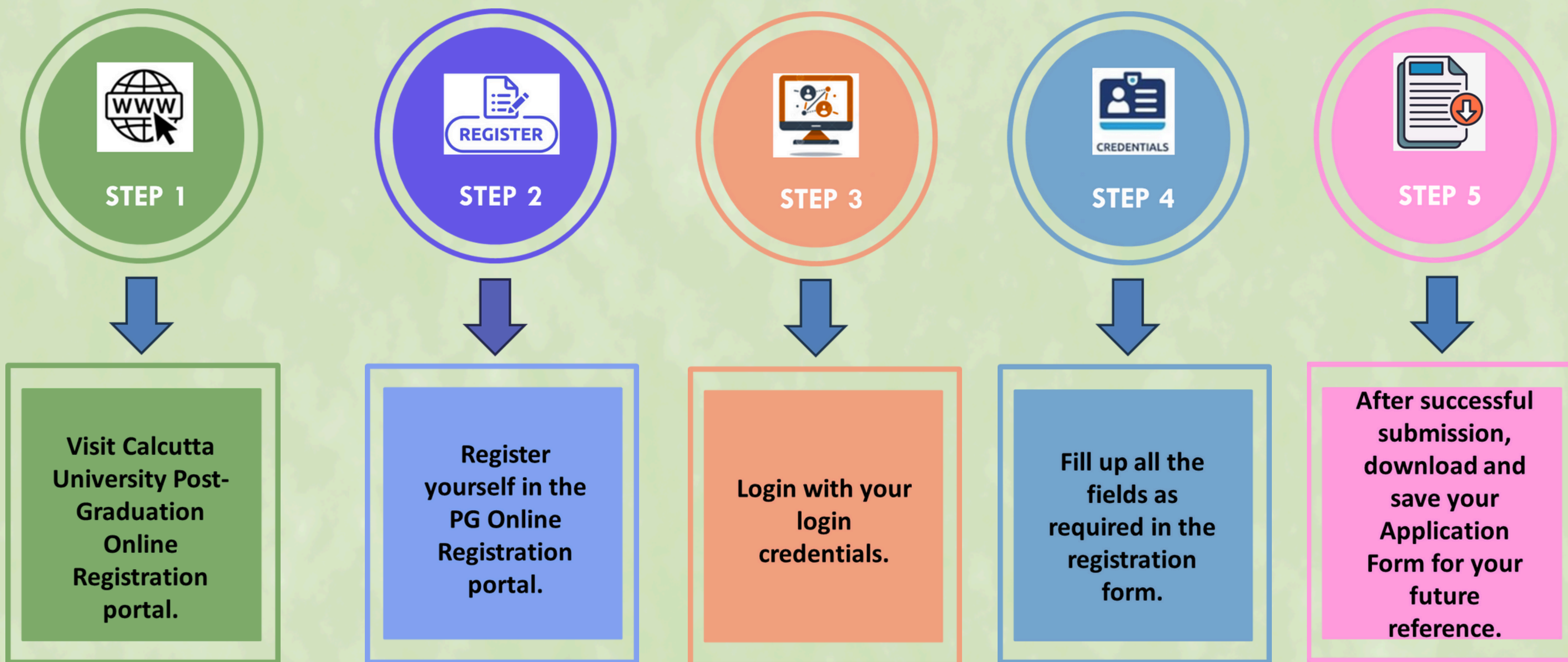
- Upload the Original Semester VI Marksheet under both: **“Marksheet”** and **“Graduation Marksheet”**.
- Net copies of Semester VI Marksheet are not accepted.
- Upload your Class X Admit Card/Birth Certificate under **“Age Proof”**.
- Do not sign in BLOCK LETTERS.
- Photo and Signature: Must be within 50 KB.
- All Other Documents: Must be within 150 KB.
- If you have not created your **APAAR (Automated Permanent Academic Account Registry) ID** yet, [Click here to read the detailed guide for creating your APAAR ID/ ABC account.](#)





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STEPS TO BE FOLLOWED FOR GENERATION OF CALCUTTA UNIVERSITY REGISTRATION FORM



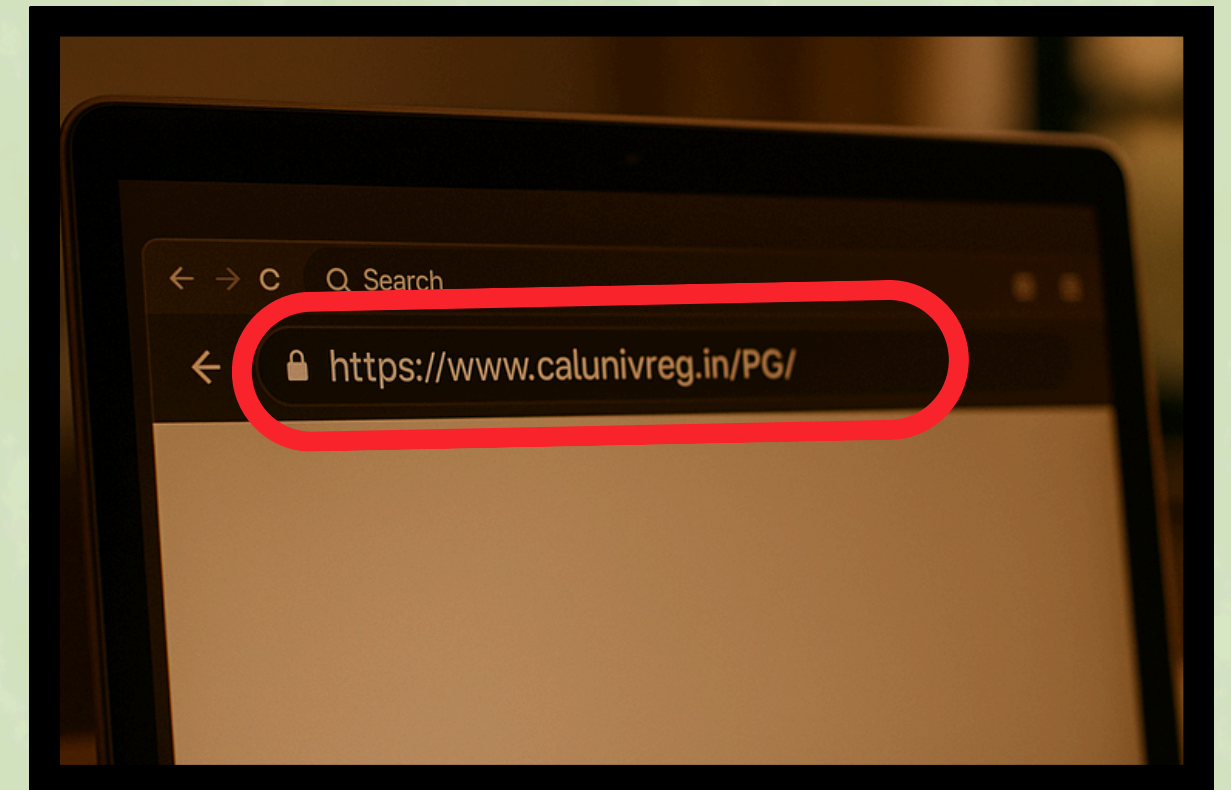
Next pages will give detailed explanation on each of the above steps.



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STEP - 1

- Visit Calcutta University Post-Graduation Online Registration portal <https://www.calunivreg.in/PG/> (Preferred browser: Google Chrome, ideally in Incognito mode).





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STEP - 2

- Enter your Name, Mobile No, Email Id and Password in the respective fields and select your Nationality as shown here in the screen. Click on **REGISTER** button once done.

Please Note -

1. Password must be alphanumeric.
2. Password length must be 8–10 characters.
3. After clicking Register, an OTP will be sent to your registered mobile number. Enter the OTP to complete registration.
4. Note your Email ID and Password carefully.
5. Your Email ID will serve as your User ID.



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STEP - 3A

After registration you are required to login into your profile with your credentials. Enter your **User ID** (Email ID) along with the **Password** in the respective fields as shown here in the screen and click on **“LOG IN”**.



User Id	Password	LOG IN
<input type="text"/>	<input type="password"/>	



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STEP - 3B

- After you login, this dialogue box will appear where you need to select the **Academic Session as 2025** from the dropdown.
- Thereafter, click on **College / Institution** button.
- Once clicked on **College/ Institution option**, the online registration form will open.

Please Note –

Do not click on “University Campus” option.

All P.hd Candidates of 2019,2020 or 2021 session are hereby requested to fill up their Registration Form or upload their testimonials under 090 code as a N.C.External Candidates for CU Registration. Please don't submit any information for CU Registration under any College or Institution Head.

Student in College / Institution OR University Campus

Please Select

Academic Session : 2025

College / Institution University Campus



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STEP - 4A

ENTER YOUR DETAILS

- Enter your ABC ID and CU Registration Number (for candidates already registered under CU).
- Select **“The Bhawanipur Education Society College (017)”** under Name of the College/Institution.
- Choose your Course of Study: M.A./M. Com. as applicable.
- Select the appropriate Department:
English Language and Literature for M.A.
Commerce (College) for M. Com.
- Enter 01/11/2025 as the Date of Admission.
- Select **“No”** under Passed From Non-Formal Education.

The screenshot shows the 'Registration Form' page of the University of Calcutta. The header includes the university's name in English and Bengali, along with its logo. Below the header, a red notice states: 'All P.hd Candidates of 2019,2020 or 2021 session are hereby requested to fill up their Registration Form or upload information for CU Registration under any College or Institution Head.' The main section is titled 'Enter Your Details' and contains several input fields: 'ABC Id', 'CU Registration Number (for registered candidate)', 'Name of the College / Institution *' (with a 'Select' dropdown), 'Course of Study *' (with a 'Select' dropdown), 'Department *' (with a 'Select' dropdown), 'Date of Admission *' (with a 'dd/mm/yyyy' placeholder), 'Session of Admission *' (with '2025-26' selected), and 'Passed From Non Formal Education *' (with a 'Select' dropdown).



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STEP - 4B

BASIC INFORMATION

Basic Information	
Name *	Nationality *
RIYA PINTO	INDIAN (101)
Father's Name *	Differently Abled *
	Select
Mother's Name *	Disability Code
	Select
Guardian's Name *	Disability Percentage
Date of Birth *	Mobile Number *
dd/mm/yyyy	7003824247
Gender *	Email Id *
Select	riya.pinto@thebges.edu.in
Religion	Whether Belongs to BPL *
	Select
Whether Belongs to EWS *	Caste Category *
Select	Select
Annual Family Income (IN Rs.) *	Aadhar Number
	XXXX-XXXX-XXXX
Locality Type	
Select	

- Fill up all the fields as required in this section.



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STEP - 4C

ADDRESS AND MIGRATION STATUS

Present Address				Permanent Address <input type="checkbox"/> Same as Present Address			
Address *				Address *			
<input type="text"/>				<input type="text"/>			
State *	Country *	Pin Code *		State *	Country *	Pin Code *	
<input type="text"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>	<input type="text"/>	<input type="text"/>	
Migration Status							
<input type="radio"/> Non-Migrating Student (Passed from WBCHSE / WBBME / CISCE / CBSE / NIOS / Rabindra Mukta Vidyalaya)							
<input type="radio"/> Migrating Student (Passed from other Board / University / Institution)							

- Enter your Present and Permanent Address in this section.
- Select '**Non-Migrating Student**' if are already registered under Calcutta University.
- Select '**Migrating Student**' if you are not registered under Calcutta University.



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STEP - 4D

LAST QUALIFYING EXAMINATION DETAILS

Last Qualifying Examination Details

Name of the Examination *

Board *

Select

Roll / Index Number *

Year of Passing *

Furnish the details of subjects and marks obtained at the immediate previous qualifying level Examination(s) for the post Graduate / Professional Courses of Studies :

#	Subject(s)	Full Marks	Marks obtained	% of Marks
1				
2				
3				
4				
5				
6				
7				

Full marks of Total Subject :

Marks Obtained of Total Subject :

Percentage of Total Subject :

- Enter your Graduation Details in this section.
- Under the ‘Subject(s)’ column write Semester 1, Semester 2 and so on till Semester 6.
- Enter ‘Full Marks’ and ‘Marks obtained’ for each Semester in the respective row.



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STEP - 4E

DOCUMENT UPLOAD

Documents			
Age Proof	MarksSheet	Graduation MarksSheet	ABC Id Card
<input type="button" value="Select Photo..."/>	<input type="button" value="Select Photo..."/>	<input type="button" value="Select Photo..."/>	<input type="button" value="Select Photo..."/>

After filling up and cross-checking your Personal and Academic Details, you are required to Upload the Documents, as shown above. You are to upload scanned copy of all the Original documents, as applicable. [For list of documents, refer to Page Nos. 3 and 4.](#)



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STEP - 5

SUBMIT AND DOWNLOAD

Submit

Clear

Back

- Click on the **'Submit'** button after filling up the required details and uploading the required documents.

Download Application Form

Rectify

Back

- After successful submission, the **"Download Application Form"** button will be visible at the bottom of the screen. Click on same to download and save your Application Form for your future reference.

Please Note:

- Incase if you have given any wrong data or uploaded a wrong document, you can click on **Rectify** button to update or change the same.
- If in your browser "pop-up" is blocked, you will get a display (red-coloured cross) on the top right of the browser, please click on that display to enable the popup.



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Thank you



[Click here to fill-up the Google Form for any issues relating to the Calcutta University Registration.](#)

You may also contact your departmental head for any queries regarding your Calcutta University Registration Process.