

A MINORITY RUN COLLEGE. AFFILIATED TO THE UNIVERSITY OF CALCUTTA RECOGNISED UNDER SECTION 2(F) & 12 (B) OF THE UGC ACT, 1956

FAQ's & REGISTRATION PROCESS FOR STUDENTS ADMITTED IN ACADEMIC YEAR 2025-26

Download this video for a quick guide to help you with the process.



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To create your ABC account, students are required to mandatorily register with both DigiLocker-NAD (Step A) & ABC (Step B).

- It is recommended that you keep your Aadhaar Card/ PAN Card/ Driving License handy with you to ensure that you complete this process seamlessly, without any errors or mistakes while entering your required information.
- Please ensure that you have access to the Mobile Number and E-mail ID linked to either of the documents mentioned above as multiple OTPs will be sent to this mobile number and E-mail ID for verification purpose.
- In case you already have your account in DigiLocker-NAD
 Portal, you can visit the website https://www.abc.gov.in/ in
 your browser to create your Academic Bank of Credits
 (AAPAR ID) account.
- In case if you have not created your account in DigiLocker-NAD Portal, you MUST first do so by continuing to follow the process as mentioned in the Next pages.



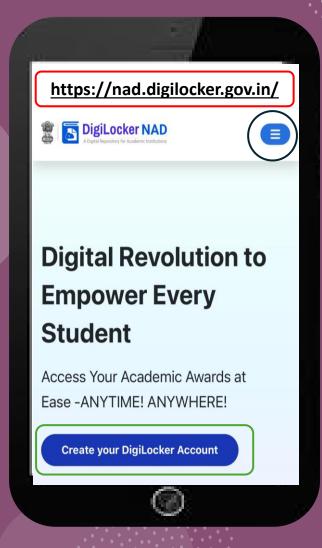
What is ABC?

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- Academic Bank of Credits (ABC) is a storehouse of student's academic achievements & awards in a digital / virtual space. To create an ABC account, students are required to create Automated Permanent Academic Account Registry (APAAR) ID, a specialized academic identification system designed by the University Grants Commission (UGC) for all students in India.
- Every student in India is required to register for APAAR ID a unique 12-digit code, to digitally store, manage, and access all their academic credits, including degrees, diplomas, certificates, training details, and co-curricular accomplishments.
- With ABC account, students can leverage the benefits of-
 - Having their own accounts, ABC ID, and their own dashboard.
 - Dashboard will help them to track their credit accumulation, transfer requests, and credit history.
 - Performing credit transfer initiation requests and a follow-up view request status effectively.
- In a nutshell, the ABC account will make it easier to recognize, transfer, and redeem credits.





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Student Registration Process on Digilocker-NAD Portal Step-by-Step Guide

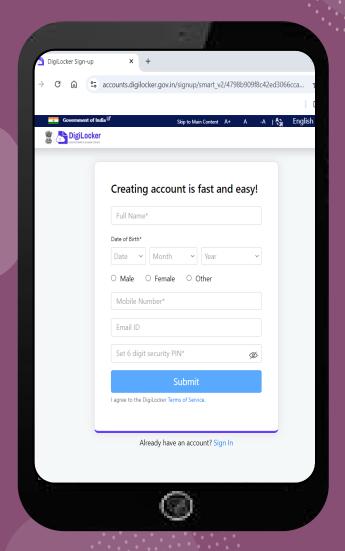
Step 1

- For Students Registration, Open the link https://nad.digilocker.gov.in/ in your browser.
 Preferred browser Google Chrome.
- Click on the Student option.
 In case you try to access this website from phone, you will get Student option by clicking on the parallel lines, as given in the display.
- Once in the STUDENT page, click on Create your DigiLocker
 Account button.

The DigiLocker page will open in a new tab. In case the page does not open, please ensure that you have enabled pop-up in your browser.

• Click on the **LOGIN/ REGISTER** option.





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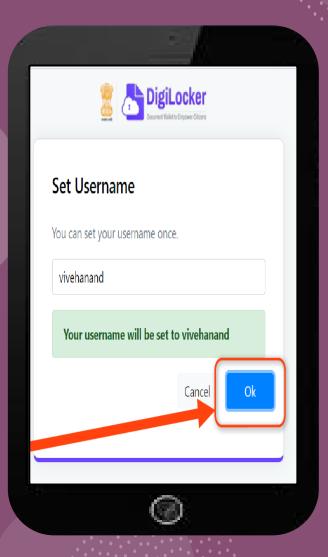
Step 2

 DigiLocker Registration Page will open where you must enter your details as given in your Aadhaar Card/ PAN Card/ Driving License.

Important Note:

- i. Mobile Number & E-mail ID entered by you here MUST be same as linked with your Aadhaar Card/ Pan Card/ Driving License as the same will be verified by an OTP.
- ii. You must remember the **Security Pin** entered by you as this will be required for future use.
- iii. Upon clicking on the **Submit** button, an OTP will be sent to your registered mobile number. You will have to enter the OTP received in the **Verify Mobile OTP** page & click on **Submit** button.
- Upon successful submission, you will get a display stating Registration Successfully Completed.





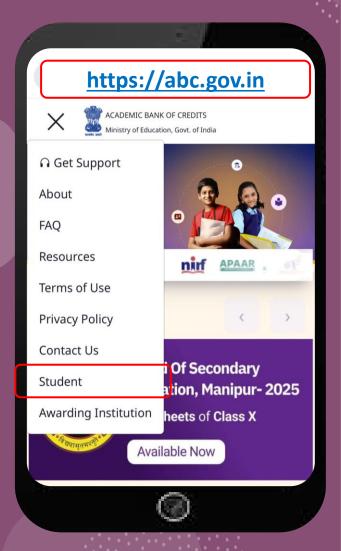
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Student Registration Process on Digilocker-NAD Portal Step-by-Step Guide

Step 3

- After successful registration, you will be re-directed to Set Username page where you have to create a username for your DigiLocker Account.
- Enter a valid username and click on OK button.





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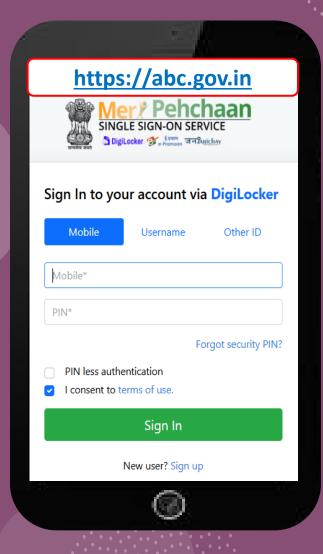
Student Registration Process on ABC Portal Step-by-Step Guide

Step 1

Note: The student should have already registered in **DigiLocker-NAD** before proceeding to create their ABC ID. In case if the student is not registered with DigiLocker-NAD please refer to **page nos. 3-6 of this document**.

- For Students Registration, Open the link https://abc.gov.in
 in your browser. (*Preferred browser Google Chrome.*)
- Select the option named Student.





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Student Registration Process on ABC Portal Step-by-Step Guide

Step 2

- Use your DigiLocker Username & Security PIN to login.
- You can also login using your Mobile number (linked with Aadhaar) or Aadhaar ID/ PAN number/ Driving License, that was used to register with DigiLocker.

Important Note:

- i. It is mandatory to click on the checkbox against "I consent to terms of use" to generate OTP.
- ii. Upon clicking on the **Sign In** button, an OTP will be sent to your registered mobile number. You will have to enter the OTP received in the **Verify OTP** page & click on **Sign In** button.

Guide



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Registered Successfully

If you get the above screen display, you have been successfully registered with the **Academic Bank of Credits**.

Please Note:

- i. You must keep a note of your ABC ID (12-Digit ID) for future reference. You will be required to write this ABC ID at the time of your Calcutta University Registration Process or as and when asked by the College.
- ii. Calcutta University Registration process will tentatively commence from 28th November 2025. Final Notice regarding the same shall be published on college website, under notice board section.
- iii. Modalities for Calcutta University Registration process will be shared in a separate notice in due course of time.

Next Page – Support



SUPPORT

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- In case you do not get an OTP in the Mobile Number entered by you, please cross-check if you had entered the mobile number correctly & that mobile number is linked with your Aadhaar Card.
- In case you have lost your mobile number linked with your Aadhaar Card, you can either contact your telecom service provider for issuance of a new sim card with same mobile number or contact Aadhaar Card support team for details on how to link new number with your Aadhaar Card. For your quick access you can visit the website https://uidai.gov.in.
- In case you seek further assistance from us in creating your DigiLocker account or ABC ID, you can send us an E-mail from your Institutional E-mail ID mentioning your query at scr@thebges.edu.in