



THE BHAWANIPUR EDUCATION SOCIETY COLLEGE

A MINORITY RUN COLLEGE. AFFILIATED TO THE UNIVERSITY OF CALCUTTA
RECOGNISED UNDER SECTION 2(F) & 12 (B) OF THE UGC ACT, 1956

SEMESTER-WISE SUBJECT SELECTION GUIDELINES, PROCEDURE & DEADLINES

APPLICABLE FOR - B.A. (H) & B.SC. (H)

SEMESTER I STUDENTS ADMITTED IN ACADEMIC YEAR 2024-25



BRIEF INTRODUCTION TO THE SUBJECTS REQUIRED FOR THE SELECTION

01



Minor Electives

Students are required to choose 2 Minor Elective papers referred to as M1 and M2, as selected by them at the time of admission.

[For details, read page no. 3](#)

02



Inter-Disciplinary course (IDC)

Students will have to choose 3 IDCs (one each for the first 3 semesters). These subjects must not be the same as your Major and Minor subjects.

[For details, read page no. 4](#)

03



Ability Enhancement Course (AEC)

Students will have to study a compulsory AEC paper, named Compulsory English in Semesters I & II, and choose from Hindi/ Bengali/ Alternative English in Semesters III & IV.

[For details, read page no. 5](#)

04



Common Value- Added Course (CVAC)

Students will have to study 4 CVAC courses across Semesters I to IV.

[For details, read page no. 6](#)



BRIEF INTRODUCTION TO THE SUBJECTS REQUIRED FOR THE SELECTION

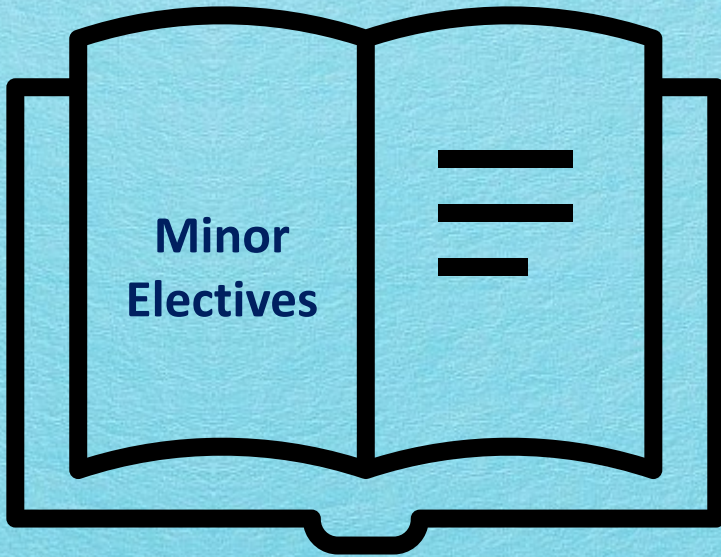
Minor Electives

Students are required to study 2 Minor Elective papers referred to as Minor 1 and Minor 2 to be studied across Semesters I to VI, as mentioned below-

- a. **Minor 1 (M1):** To be studied in Semesters I, II, V, and VI.
- b. **Minor 2 (M2):** To be studied in Semesters III, IV, V, and VI.

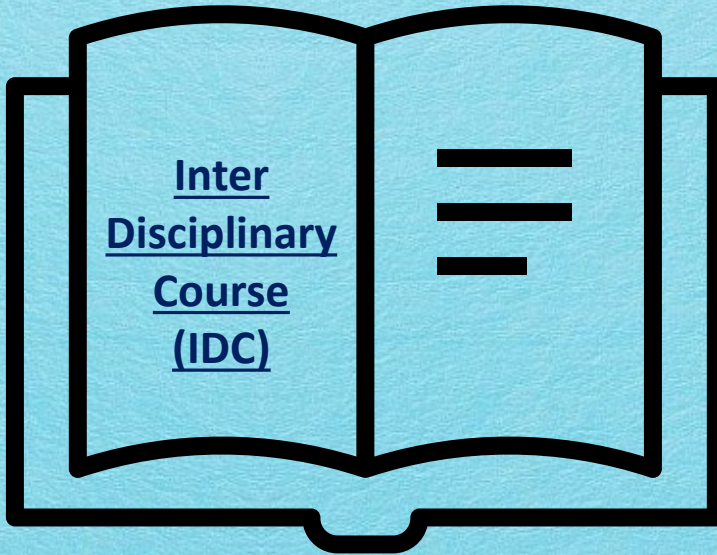
For Example: You have English as your Major (Honours) subject and Political Science and History as your Minor papers. If you opt to study Political Science in Semester I, it will be referred to as Minor 1 and History as Minor 2.

- You will study Political Science (Minor 1) in Semesters I, II, V, and VI.
- History (Minor 2) in Semesters III, IV, V, and VI.





BRIEF INTRODUCTION TO THE SUBJECTS REQUIRED FOR THE SELECTION



Inter-Disciplinary Course (IDC)

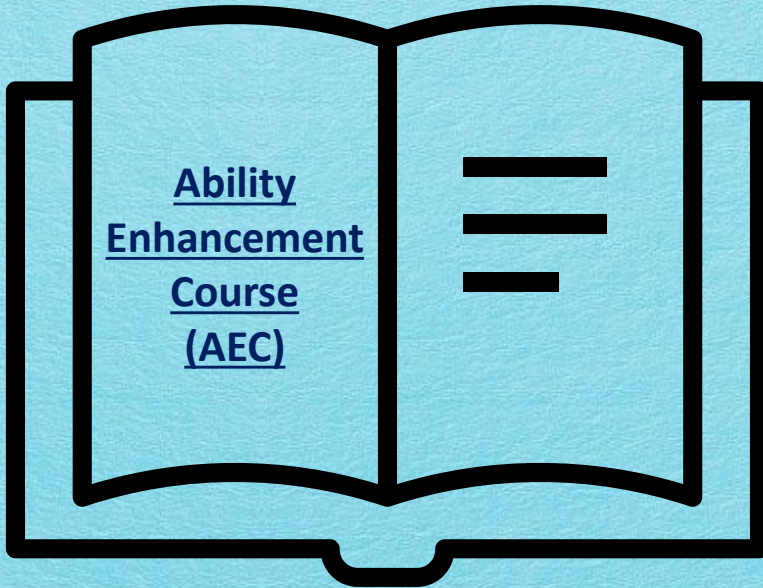
For Semesters I to III, you are required to choose 3 unique subjects as your Inter-Disciplinary course (IDC).

These IDC subjects must be different from your Major and Minor subjects.

For example: If your Major is English (Honours) and your Minors are Political Science and History, you cannot choose English, Political Science, or History as your IDC subjects in any of these Semesters.



BRIEF INTRODUCTION TO THE SUBJECTS REQUIRED FOR THE SELECTION

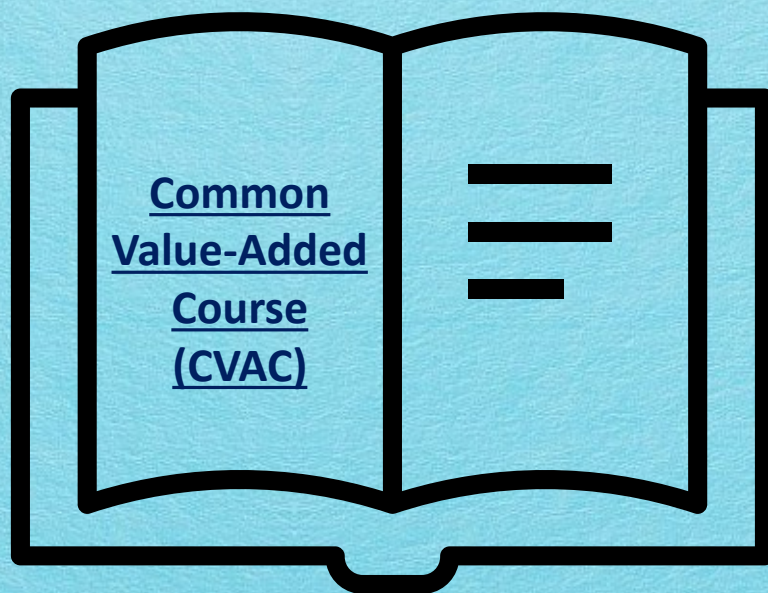


Ability Enhancement Course (AEC)

- All students need to study Compulsory English in both Semesters I & II.
- For Semesters III & IV, students are required to choose between one subject from **Alternative English/ Bengali/ Hindi** as their second AEC subject.



BRIEF INTRODUCTION TO THE SUBJECTS REQUIRED FOR THE SELECTION



Common Value-Added Course (CVAC)

- Students are required to study 2 CVAC subjects for Semesters I & II.
- For Semester I, students will have to compulsorily study ENVS and Constitutional Values.
- For Semester II, the following subjects are to be studied individually by BA & BSc students-
 - B.A. students will be compulsorily study **ENVS** and **VALUE ORIENTED LIFE SKILL (VOLS)**
 - B.Sc. students will compulsorily study **ENVS** and choose 1 among **DOMESTIC APPLICATIONS OF ELECTRONICS (DAE)** or **HANDS ON MACHINE LEARNING (HML)**



KEY DEADLINES

- The **last date to complete** the B.A. / B.Sc. Semester-wise subject selection procedure is **Wednesday, 28th August 2024 by 12:00 noon.**
- The **last date for the Change** of Subject selection or sequence is **Thursday, 29th August 2024.** *For a change in subject selection, please visit Room No. 430 (4th Floor, College Campus) between 27th August 2024 and 29th August 2024 at 2:30 PM. **No changes will be allowed after 29th August 2024.***

If you experience any technical difficulties during the subject selection process, please try again after 1 or 2 hours. If the issue persists, you can report it by filling out the Google Form linked below:

[Click here to fill up the Google Form to report Technical Issues for Semester-wise Subject Selection](#)



IMPORTANT NOTES

- Use a laptop or desktop for this process. **The preferred browser is Google Chrome, ideally in Incognito mode**
- Avoid using iPhones or iMac systems as you may experience issues with logging in or downloading/viewing documents.
- Click the “Save” button after completing subject selection for each semester. This step is necessary to submit your choices and move on to the next semester screen.
- Ensure that your browser, “pop-up” is not blocked; otherwise, you won’t be able to view the subject selection form on final submission. To enable the pop-up, click on the display (red-coloured cross) on the top right of the browser.
- The semester-wise subject selection form is for your future reference only. There is no need to submit the physical form to the college.



PROCESS TO FOLLOW FOR SUBJECT SELECTION

STEP -1

(Login to the Green Campus Portal)

- Visit the college website www.thebges.edu.in and click on **Campus Login**.
- Enter your 10-digit College UID in the **User Code** textbox (you can refer to your College ID card) and Password (will be the same which you have used at the time of admission).
- You can also log in using OTP. Once you have entered your UID, Click on the Password field. Now select the OTP option from the “**Login Using**” dropdown. OTP will be sent to your registered mobile number as well as your Institutional email ID.

In case you do not know your Institutional Email ID: [Click here to access the same](#)

Login

Institute : The Bhawanipur Education Society Colleg ▼

Session : 2024-2025 ▼

User Code ▼ :

User Name :

Password :

Forgot Password **Login**



PROCESS TO FOLLOW FOR SUBJECT SELECTION

STEP -2

(Navigate to Subject Selection)

On the left side of the screen under the **Menu bar**, select the **“Student Console”** option and click on the **“Subject Selection Under CCF”** option.

Please Note: In case the **“Subject Selection Under CCF”** option is not available in your Campus Login, please fill up the Google form available at the end of this procedure.

Menu	
Home	
Logout	
Change Password	
Student Console	▶
	OPAC
	Purchase Suggestion
	Print Paid Challans
	Change Mobile
	Subject Selection Under CCF
	Issue Book Details



PROCESS TO FOLLOW FOR SUBJECT SELECTION

STEP -3

(Semester-wise Subject Selection & Submission)

Select your subjects for the 1st Semester and click the “**Save**” button to submit your subject selection for Semester I and proceed to the next Semester. Repeat the same for all the semesters from Semester I to Semester IV.

Srl	Subject Type	Subject	Paper
1	Major	Mathematics	MATH-H-CC1-1-TH-
2	Minor	Statistics	MINOR-P-1-TH-Desc
3	Inter Disciplinary Course	Select	Select
4	Skill Enhancement Course	MATHEMATICS	MATH-H-SEC1-1-TH-
5	Ability Enhancement Course	Compulsory English	COMPULSORY ENG
6	Common Value Added Course	ENVS	ENVS-I
7	Common Value Added Course	Constitutional Values	CONSTITUTIONAL

Go To :



PROCESS TO FOLLOW FOR SUBJECT SELECTION

STEP -4

(Preview & Final Submission)

- Once you have selected your subjects and sequence for all four semesters, click on the **“Preview”** button to review your selections for each semester.
- In case of any changes in the subject sequence or subject selection, you may use the **“Go To”** option to switch/ toggle between each Semester to make the changes.
- After reviewing your Subject Selection, it is mandatory for you to click on the **“Final Submission”** button to submit your Semester-wise Subject Selection and to download your subject selection form.
- You will receive a confirmation email regarding completing your Semester-wise Subject Selection process in your Institutional Email ID. You are requested to check your Inbox / Spam folder for the same.

Semester-wise Subject Selection Under CCF

You have successfully selected your Semester-wise Minor, IDC, and AEC subjects to be studied in Semesters I to IV.

Please review your choices carefully using the "Preview" button. After you have reviewed your subject selection, click on the "Final Submission" button to submit your choices.

PLEASE NOTE: ONCE FINAL SUBMISSION IS MADE, NO FURTHER CHANGES WILL BE ALLOWED.

Go To : Select

Preview Final Submission Close



PROCESS TO FOLLOW FOR SUBJECT SELECTION

Notes:

- *It is mandatory to click on the **"Final Submission"** button to download and view your subject selection form.*
- *Once you complete the subject selection and the final submission is done by you, no changes or edits will be permitted. Please make your choices carefully.*
- *In case you do not receive a confirmation email regarding completing your Semester-wise Subject Selection process in your Institutional Email ID, please ensure that you have completed Step 3 exactly as mentioned above.*

In case you do not know your Institutional Email ID: [Click here to access the same](#)



SUPPORT

- In case, if you face any technical issues while completing your Semester-Wise Subject Selection Procedure even after following the steps mentioned herein then please retry the procedure after 1 or 2 hours, if the same technical issue persists or the option does not respond, please fill-up the below mentioned google form to inform us the same.

[Click here to fill up the Google Form for Subject Selection Issue](#)

- Please ensure that the above-mentioned Google Form is accessible through your Institutional Email ID only. Once you fill-up this form, we shall get back to you for the resolution of the valid issue mentioned by you, via call/email on your registered mobile number / Institutional Email ID.