



THE BHAWANIPUR EDUCATION SOCIETY COLLEGE

A MINORITY RUN COLLEGE. AFFILIATED TO UNIVERSITY OF CALCUTTA
RECOGNISED UNDER SECTION 2(F) & 12 (B) OF THE UGC ACT, 1956

B.COM. SEMESTER II CALCUTTA UNIVERSITY EXAMINATION, 2022 ONLINE FORM FILL-UP PROCEDURE

Calcutta University Examination form fill-up procedure is divided into two steps as mentioned below. It is mandatory to successfully complete both the steps to be eligible for the upcoming Semester II examination:

Step 1 – Calcutta University Examination Online form generation from the Calcutta university website.

Step 2 – Submission of downloaded Calcutta University Examination form to the College online via Campus Login.

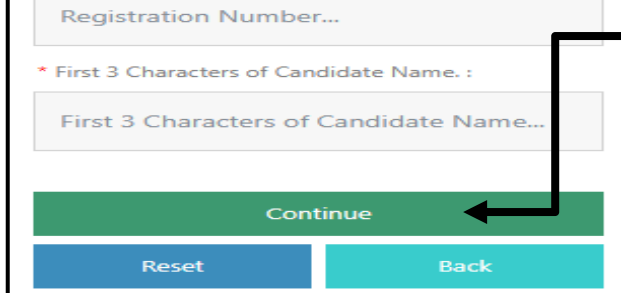
Important Information to read before you go through the detailed form fill-up process.

- There is no requirement for physical submission of the downloaded Calcutta University Examination 2022 form in the College.
- In case if you face any technical issue while doing your Calcutta University Examination form fill-up processes, please fill-up the Google Form mentioned below to notify us of the same. The below-mentioned Google form can only be accessed through your Institutional Email ID.
[Click here to fill up the Google Form for the same.](#)
- Students do not need to pay any additional fees for the Calcutta University Examination form fill-up. Please ensure that the Semester II enrolment procedure including the payment of the fee is completed before doing the below procedure.

STEP 1: ONLINE FORM GENERATION PROCEDURE FROM CALCUTTA UNIVERSITY PORTAL

1 (A) Click for [B.Com. Semester II Calcutta University Exam, 2022 On-line Form Generation](#), the below-shown window will open.

1 (B)



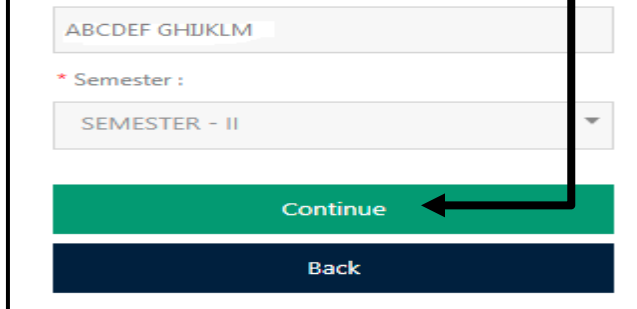
Now, type your “Registration Number” & “First 3 Characters of your Name” in the respective boxes given.

Then Click on “Continue” button.

Please Note: If in your browser “pop-up” is blocked, you will get a display (red-coloured cross) on the top right of the browser. Please click on that display to enable the popup.

It is recommended that you use a Desktop / Laptop to complete this procedure.

1 (C)



Check the Candidate Name & “Semester” should be SEMESTER II from the drop-down.

Then click on “Continue” button to get redirected to the next page.

Please Note: If in your browser “pop-up” is blocked, you will get a display (red-coloured cross) on the top right of the browser. Please click on that display to enable the popup.



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1 (D)

Candidate Enrolment Details - BHAWANIPUR EDUCATION SOCIETY COLLEGE (017)

Registration Number XXX-XXXX-XXXX-XX	Candidate Name ABCDEFGH IJKLMN	Father's/Guardian's Name ABCDEF GHIJK
Address ABC/XYZ, ABC	Roll No. XXXXXX-XX-XXXX	Stream B.COM.
Semester SEMESTER -IV	Date of Birth DD/MM/YYYY	Mobile 01234567789
Regulation 64/17	Category HONOURS	Gender Male
		E-Mail ABC@XYZ.MNJ

Check all the details thoroughly in the window displayed, in case any of the field(s) are blank and if the editing is allowed in the blank field(s) by the portal, please edit the same, otherwise proceed with your form fill-up process as it is.

1 (E)

Subject Details

Srl.	Course Code	Paper Name	Action
1	GE2.1CHG-M1	E-Commerce	<input checked="" type="checkbox"/>
2	GE2.1CHG-M2	Business Communication	<input checked="" type="checkbox"/>
3	CO2.1CHG	Company Law	<input checked="" type="checkbox"/>
4	CO2.2CHG	Marketing Management and Human Resource Management	<input checked="" type="checkbox"/>
5	CO2.1CG	Cost and Management Accounting (General)	<input checked="" type="checkbox"/>
6	ENVS	Environmental Studies	<input checked="" type="checkbox"/>

At the bottom of the page, your subject selection will be shown under "Subject Details" section. here you need to check the "Subject Details" thoroughly to appear in your Semester II examination.

1 (F)



Now click on the "SUBMIT" button to submit your details in your Calcutta University Examination, 2022 Online Generated Form for Semester II.

Please Note:

- Click on "PRINT" button to Save / Download your Semester II Examination Form.
- You are required to save the form in .pdf or .jpg format.

STEP 2: CALCUTTA UNIVERSITY EXAMINATION FORM ONLINE SUBMISSION PROCEDURE VIA CAMPUS LOGIN

2 (A)

Visit the College Website www.thebges.edu.in.

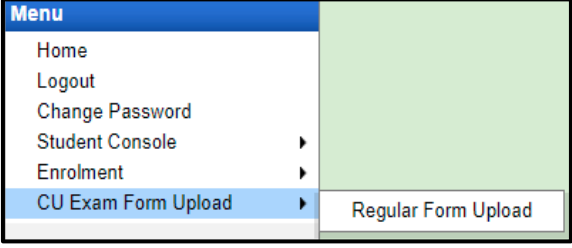
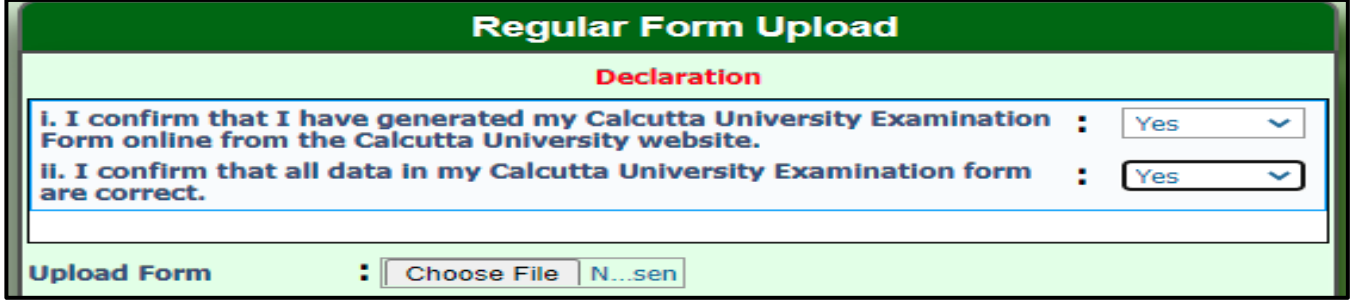

On the top right-hand side of the screen, click on [Campus Login](#). The session will remain "2021-2022" (DO NOT CHANGE THE SESSION). Enter your College UID (From your college ID card) in the "User Code" field, and log in using your password or OTP which will be sent to your mobile number registered with the College as well as your institutional email ID.

Please Note: It is advisable to always use the link for [Campus Login](#) available on the college website or in the given notice. If you have bookmarked the link of Campus Login, please ensure that it is a secured link starting with "https", not "http".



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2 (B)		<p>On the left side of the screen, go to “CU Exam Form Upload” and click on “Regular Form Upload”.</p> <p>Please Note: If in your browser “pop-up” is blocked, you will get a display (red-coloured cross) on the top right of the browser. Please click on that display to enable the popup.</p>
2 (C)	 <p>After clicking on Regular Form Upload the above-mentioned screen will open. Please go through the declaration properly & select accordingly from the dropdown as required. Then, click on “Upload Form” option & upload your downloaded Calcutta University examination form.</p> <p>Please Note:</p> <ol style="list-style-type: none">In case of no correction is required in your Online Examination form, upload the same as mentioned above.In case if any correction is required in your Online Examination form, please follow the steps given below –<ul style="list-style-type: none">Click on “PRINT” button to Print Semester II Examination Form. Print the Examination form on a white A4 size paper in Portrait mode.Check the form thoroughly, do the required correction(s) in the form manually, along with your full signature & paste photograph (only if required) on the respective fields.After correcting your form, you must scan the form in .pdf or .jpg format & upload it as per the process mentioned.	
2 (D)		<p>After uploading your form, click on “Upload and Submit” to complete the process.</p>