



THE BHAWANIPUR EDUCATION SOCIETY COLLEGE

A MINORITY RUN COLLEGE. AFFILIATED TO UNIVERSITY OF CALCUTTA
RECOGNISED UNDER SECTION 2(F) & 12 (B) OF THE UGC ACT, 1956

Procedure for Generation of Admit Card for B.Com. Semester I Internal Assessment Examination, 2019-20

Please note:

- I. Admit Card generation option will start from Thursday, 5th December 2019 from 11:00 am till Monday, 9th December 2019. Admit Card Generation Procedure is given below.
- II. It is mandatory to carry Admit Card and valid college ID card at the venue.
- III. Students need to report at the venue, 15 minutes prior to the time mentioned in their Admit Card.

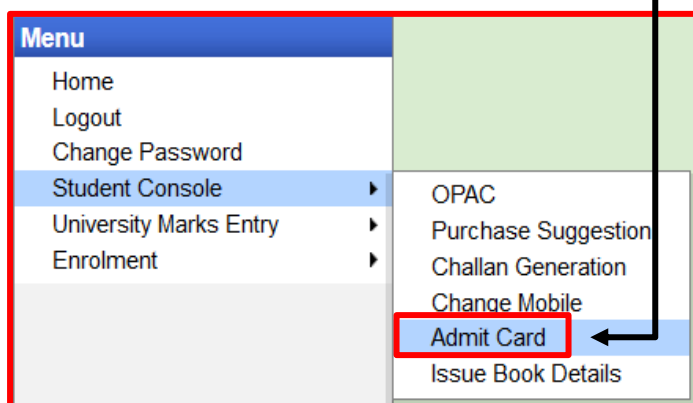
1

Visit College Website www.thebges.edu.in. On the top right-hand side of the screen, click on [Campus Login](#). Session will remain **"2019-20"** (DO NOT CHANGE THE SESSION). Enter your 10-digit College UID (From your college ID card) in the **User Code** field and **Password**.

Please Note:

In case you do not remember the login password &/or you get Mobile Number Verification Screen upon login, Click [Forgot Password &/or Mobile No. Verification](#).

2



Upon login into your profile, on the left side of the screen under **Menu**, go to **"Student Console"** option and click on **"Admit Card"**.

Please note:

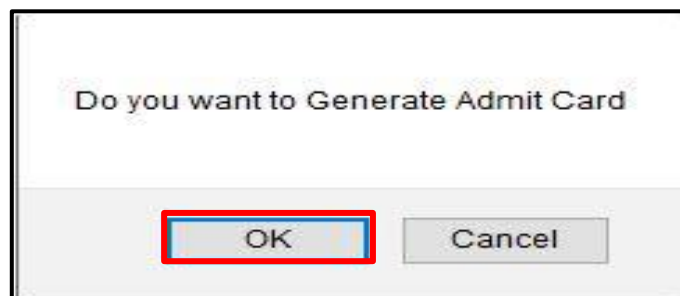
If in your browser **"pop-up"** is blocked, you will get a display (red-coloured cross) on the top right of the browser. Please click on that display to enable the pop-up.

3



Click on **"Generate"** button for the generation of your admit card.

4



Now click on **"OK"** to print your admit card.

Please Note:

Admit Card must be printed on a **white colour A4 size paper** only. Please make sure that **printing orientation is in portrait mode**.

If you are facing any problem in accessing your profile/ Generation of admit card, Send an E-mail mentioning **"B.Com. Semester I Admit Card Generation Issue"** in the subject line of the mail along with your 10-digit College UID Number, contact number and the exact problem you are facing, to enrol@thebges.edu.in.