No. CE/ADM/25/13/44

From,
The Controller of Examinations,
University of Calcutta

To,
The Principals of Colleges,
Affiliated to B.A/B.Sc/B.Com Courses,
University of Calcutta.

Sub: B.A/B.Sc/B.Com Supplementary Examination, 2013

Ref: University Notification no. CSR/04/12 dated 20/01/2012 to be read with
notification no. C.S.R/30/13 dated 08.10.2013.

Dear Sir/Madam,

I am to inform you that the B.A/B.Sc/B.Com supplementary examination, 2013 will be
held in the month of February, 2014 for the candidates of previous year/s so that the
students get a chance to clear their failed General Subjects/Group/s of subjects / Papers at
the Part-I or Part-II examination before they sit for their final Part-III examination of 2014.
Detailed scheme for B.A/B.Sc/B.Com Supplementary Examination, 2013 is laid down
hereunder once again for your kind perusal and necessary support for its successful
implementation. It may be kindly noted that there shall be no examination in Honours
Subjects at the said Supplementary Examination and that the Examination is to be
conducted following the usual guidelines and/or instructions for under graduate
examination of the University.

1. Eligible Candidates: Candidates who have already appeared or due to appear at the
B.A/B.Sc./B.Com Part-III Examination (under 1+1+1 System), 2014 are eligible to sit
for the supplementary Examination in their failed general subject/s on fulfilment of
the conditions stipulated under the regulations (CSR/30/13 dated 08/10/2013).

Note- Nomenclature & Year of the examination will be B.A /B.Sc. / B.Com
Supplementary Examination, 2013.
2. **Form Fill-up**: Blank application form will be used for the supplementary examination. The filled up forms should be submitted to the University within the date fixed for the purpose together with requisite examination fee & centre fee.

The date of issuing of blank application forms along with the checklist of the probable candidates and the last date of submission of the filled up application forms and fees for the said Examination has been fixed as follows:

<table>
<thead>
<tr>
<th>Examination</th>
<th>Date of issuing of blank application forms &amp; checklist</th>
<th>Last date of submission of forms and fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>B.A/B.Sc/B.Com Part-I / Part-II Supplementary Examination, 2013</td>
<td>03/12/2013</td>
<td>16/12/2013 19/12/2013</td>
</tr>
</tbody>
</table>

Regarding checklist of candidates for B.A/B.Sc./B.Com Part-I Supplementary Examination it is to be noted that in view of the decision of the University authority to allow only the final year candidates to sit for the said examination the said checklist will contain names of those who have appeared at the regular B.A/B.Sc./B.Com Part-I Examination in previous years and are unsuccessful. This will not include the corresponding candidates of Part-I Examination of the current year i.e. 2013.

Since a candidate of B.A/B.Sc courses may be eligible to appear at the supplementary examination in not more than two subjects, examination in all paper of all General subjects of the courses will be held in two different sets of question papers of same standard for each half of the examination days so as to minimise the number of days required for holding the Examination. However B.Com examination will be held in each half according to the respective syllabus.

Examination in ENVS (50 Marks) will be held on a single set question and in one half common for all B.A/B.Sc/B.Com candidates.

Examination in compulsory Language Group will be held on a single date in both halves for all B.A/ B.Sc/ B.Com candidates.
3. Examination Schedule:

<table>
<thead>
<tr>
<th>Stream</th>
<th>Date</th>
<th>Half</th>
<th>Paper</th>
<th>Elective Subject *</th>
</tr>
</thead>
<tbody>
<tr>
<td>B.A/ B.Sc</td>
<td>06/02/2014</td>
<td>1&lt;sup&gt;st&lt;/sup&gt;</td>
<td>Paper-1</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2&lt;sup&gt;nd&lt;/sup&gt;</td>
<td>Paper-1</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>07/02/2014</td>
<td>1&lt;sup&gt;st&lt;/sup&gt;</td>
<td>Paper-2</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2&lt;sup&gt;nd&lt;/sup&gt;</td>
<td>Paper-3</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>10/02/2014</td>
<td>1&lt;sup&gt;st&lt;/sup&gt;</td>
<td>Paper-2</td>
<td>2</td>
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<td></td>
<td></td>
<td>2&lt;sup&gt;nd&lt;/sup&gt;</td>
<td>Paper-3</td>
<td>2</td>
</tr>
<tr>
<td>B.Com</td>
<td>06/02/2014</td>
<td>1&lt;sup&gt;st&lt;/sup&gt;</td>
<td>Group-1 Paper-1</td>
<td>CSR/54/09 &amp; 61/06</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2&lt;sup&gt;nd&lt;/sup&gt;</td>
<td>Group-2 Paper-1</td>
<td>CSR/98/10</td>
</tr>
<tr>
<td></td>
<td>07/02/2014</td>
<td>1&lt;sup&gt;st&lt;/sup&gt;</td>
<td>Group-3 Paper-1</td>
<td>CSR/98/10</td>
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<td></td>
<td>2&lt;sup&gt;nd&lt;/sup&gt;</td>
<td></td>
<td>C14G</td>
</tr>
<tr>
<td></td>
<td>10/02/2014</td>
<td>1&lt;sup&gt;st&lt;/sup&gt;</td>
<td></td>
<td>C15G</td>
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<tr>
<td></td>
<td></td>
<td>2&lt;sup&gt;nd&lt;/sup&gt;</td>
<td>Group-1 Paper-2</td>
<td></td>
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<td></td>
<td>11/02/2014</td>
<td>1&lt;sup&gt;st&lt;/sup&gt;</td>
<td>Group-1 Paper-3</td>
<td>C21G</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2&lt;sup&gt;nd&lt;/sup&gt;</td>
<td>Group-2 Paper-2</td>
<td>C22G</td>
</tr>
<tr>
<td></td>
<td>12/02/2014</td>
<td>1&lt;sup&gt;st&lt;/sup&gt;</td>
<td>Group-2 Paper-3</td>
<td>C23G</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2&lt;sup&gt;nd&lt;/sup&gt;</td>
<td>Group-3 Paper-2</td>
<td>C24G</td>
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<tr>
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<td>13/02/2014</td>
<td>1&lt;sup&gt;st&lt;/sup&gt;</td>
<td>Group-3 Paper-3</td>
<td>C25G</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2&lt;sup&gt;nd&lt;/sup&gt;</td>
<td>ENVS (CSR/79/05 &amp; 61/06)</td>
<td>C26G</td>
</tr>
<tr>
<td>B.A/ B.Sc/ B.Com (Half Papers)</td>
<td>14/02/2014</td>
<td>1&lt;sup&gt;st&lt;/sup&gt;</td>
<td>ENGC &amp; CMEC (B.Com under CSR/98/10)</td>
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<tr>
<td></td>
<td></td>
<td>2&lt;sup&gt;nd&lt;/sup&gt;</td>
<td>MIL (BNGM/ENGM/HINM/URDM)</td>
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<td></td>
<td></td>
<td>MIL (BNGL/ENGL/HINL/URDL)</td>
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<td></td>
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<td>(B.Com under CSR/98/10)</td>
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*Sequence as per admit card.

4. Allotment of seats for Theoretical Examination:

Depending on the number of candidates appearing at the supplementary examination centres of examination will be fixed involving as minimum colleges as possible.

5. Practical Examination:

Principals of colleges are requested to hold the practical examination in their respective colleges in the presence of one internal and at least one external examiner for which they are to recommend the names of both internal and external examiners.
and get the question papers set by them. Appointment letter to both the intern.
external examiner will be issued by the university on getting the recommendation of
the Principals of the Colleges concerned. B.A / B.Sc./B.Com practical examination
have to be completed during the period from 17/02/2014 to 27/02/2014. Marks in
practical papers are to be submitted by the colleges to the University within
07/03/2014. There shall be no Head Examiner for practical portion of the B.A /
B.Sc./B.Com (Supplementary) examination, 2013.

6. Question Papers:
   Question papers of the two halves will be printed in two different colours.

7. AR-DR and Top Sheet:
   AR-DR in usual form will be issued to the examination centres together with date,
   half, subject and paper wise pre-printed top sheet. Although the admit cards of the
candidates for the supplementary examination will contain date, half, subject and
paper information, Principals are requested to be particularly careful to ensure that
the candidates take their examination in accordance with the dates and half
mentioned in their respective admit card.

8. Issue of Answer books:
   In respect of MCBG, MLBG and HMDG two answer books, GELG three answer books
   and ENVG four answer books are to be issued to the candidates for each paper so
   that they can write answer to questions of different groups in different answer
   books. In all other subjects / papers only one answer book be issued to the
candidates.

9. Collection of answer-scripts in the examination hall / room:
   As in the last year it shall be the duty of every examinee to obtain an endorsement of
   the invigilator on duty in the examination hall / room on the space earmarked in
   his/her admit card as a token of receipt of the written answer-script which he/she
   will get only after submission of written answer-script to the invigilator before
   leaving the examination hall on each day and half of the examination.
10. Packing instructions:
   a. The answer-scripts of 1st half and those of 2nd half of each paper in respect of all subjects are to be packed separately according to the pre-printed top sheets which will be supplied along with the pre-printed AR-DR.
   b. The answer-scripts of B.Com candidates under different regulations are to be packed separately.

11. Submission of Answer-scripts:
   Examination Centre-in-charge will arrange for submission of answer-scripts in sealed covers duly signed by the Principal / Teacher-in-Charge of the centre to the Answer Paper (Major) Section, Ground Floor, Darbhanga Building, C.U, immediately after the day's examination is over to expedite the evaluation process.

12. Distribution and Evaluation of Answer-scripts:
   Distribution and evaluation of answer-scripts will be made through the newly introduced decentralised scheme.

Looking forward to your kind cooperation.

Senate House
Kolkata
Monday, 18 November 2013

(O.S. Adhikari)
Controller of Examinations