The students are required to make themselves prepared for Calcutta university Part I Examination form fillup much in advance as to avoid any complications and disappointments during the scheduled date for the same.

Requirements for being eligible for Form fillup:

1) Two Stamp Size Photographs (2.3 Cms. X 2.7 Cms.).
2) Paid Fees challan in original (Regular/Casual as applicable).
   In case if you have lost/ misplaced it, you need to get a photocopy of the same from the Federal Bank and get it authenticated by Director Academics in 2nd Floor, Society Office. To avoid last minute rush you are advised to get it done as soon as possible and keep it secure for future use.
3) Black Ink Pen, Whitener Etc.
4) Valid Permanent ID card issued in Academic Year 2012-13.
   In case if you have lost/ misplaced it, see procedure for replacement on College Website under Archived Notices in Rules & Regulations for college ID Card.
5) HOD Sanction Slip. (All Students must obtain Sanction slip for CU Exam Form fill up from their respective HOD before their schedule date of form fillup.)
6) Part I Mark sheet of Calcutta University applicable only for repeaters.

Note:

a) Student must produce the HOD slip at their schedule time of form fill up. The HOD slip does not permit filling of Calcutta University Exam Form on any day/time other then as scheduled for the individual student.

b) Students must fill up the Examination Form strictly as per their scheduled date & time. Request for change in schedule shall not be entertained under any circumstances.

c) All the documents mentioned above are must and Student will not be allowed to fillup Calcutta University Examination form if any of the required document is missing.

d) Dates will be put up as and when intimated by Calcutta University.

S.K.Dan
Principal