

THE BHAWANIPUR EDUCATION SOCIETY COLLEGE

A MINORITY RUN COLLEGE. AFFILIATED TO UNIVERSITY OF CALCUTTA
RECOGNISED UNDER SECTION 2(F) & 12 (B) OF THE UGC ACT, 1956

ADMISSIONS

2026-2027

PROCEDURE TO FOLLOW AFTER MERIT LIST

ADMISSION JOURNEY

SIMPLE STEPS
BRIGHT FUTURE

LOGIN

SUBJECT SELECTION (FOR BA & BSC ONLY)

FEE PAYMENT

ADD ON INFO

DOCUMENTS UPLOAD

DOCUMENT VERIFICATION

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LOGIN (APPLICANT LOGIN)

- Visit **www.thebges.edu.in** Preferred browser **Google Chrome**.
- Click on "**Applicant Login**" under "**Admissions 2026**".
- Login using your Registered Mobile Number & Password/OTP.

STEP 1: MINOR ELECTIVE SUBJECT SELECTION

This step is applicable only for B.A. (H) & B.Sc. (H) Applicants:

- Click on **"Minor Elective Subject Selection"** after login.
- Select **2 Minor Elective Subjects** from the dropdown list.
- Click **"Submit"** to continue.

Please Note:

- Minor subjects cannot be edited after submission at this stage.
- Final changes can be made during Calcutta University Registration.
- Ensure eligibility and passing marks in selected subjects (if studied in Class XII).

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STEP 2: FEES PAYMENT

Click on **"Make the Payment"** available beside course/session merited and you want to pursue and choose your preferred payment method.

Online Mode of Payment:

- Select "Online Payment using Paytm Gateway"
- Do not refresh/reload/back during payment
- Additional banking charges may apply

If payment is debited but not updated in your profile, **Click here to fill out the Google Form**.

Cash Payment at Federal Bank:

- Select "Cash Payment at Federal Bank"
- Print challan and pay at any Federal Bank branch
- Enable browser pop-ups if challan is not generated
- Email scanned paid challan to: feeupdate@thebges.edu.in
- Payment update may take up to 5 working days

Admission will be confirmed only after fee payment and document approval.

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STEP 3: ADD ON INFORMATION

- This step will activate only after fee payment update in your Applicant Login.
- Fill all mandatory details under "**Add-On Information**"
- "**Document Upload**" will activate automatically after completion of Step-3

STEP 4: DOCUMENT UPLOAD

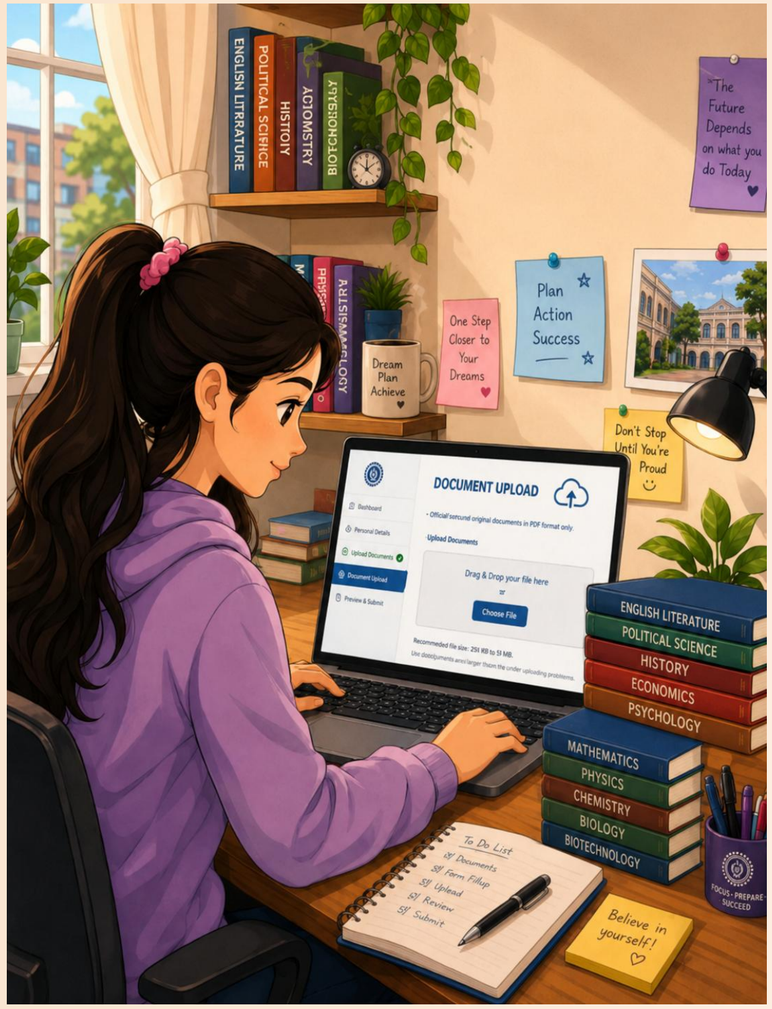
To complete this step, please ensure the following:

- Upload scanned copies of the original documents in **.JPG format only**.
- Upload each document separately
- Ensure the file size of each document is between **300 KB and 10 MB**.
- For a smoother upload, please use a **desktop/laptop with Google Chrome**.

Please Note:

- It is mandatory to complete both this steps (3 & 4) within 2 days of payment update.
- To report any issues, email at dv@thebges.edu.in with Application Number and issue details

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STEP 4: DOCUMENT UPLOAD

You are required to scan and upload the documents as per the details given below.

Sr. No.	Name of the Document to be uploaded	Applicability
A.	Recent Passport Size Photograph	All Applicants
B.	Signature (**Running Hand only, not in Block Letters**)	All Applicants
C.	Class 12 Marksheet (Original / Net Copy for verification)	All Applicants
D.	**Class X Admit Card / Pass Certificate / Birth Certificate**	All Applicants
E.	Applicant ID Proof [**Aadhar** (Indian Nationals only) / **Passport or Driving License** (For Other Nationalities)]	All Applicants
F.	Father's / Mother's Photo ID Proof	All Applicants
G.	**Migration Certificate (Not for WBCHSE / ISC / CBSE / NIOS)**	Other Boards Only
H.	Caste Certificate (**WB Govt. issued only**)	SC / ST / OBC A / OBC B Applicants
I.	PWD Certificate	PWD Applicants
J.	Calcutta University Registration Certificate	Previously Registered under CU

Note:

- Original Class 12 Marksheet must be submitted by **20th July 2026** for CU Registration.

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DOCUMENT APPROVAL STATUS

After completing all required steps (**Step 1 - 4 for B.A. (H) & B.Sc. (H) & Step 2 - 4 for BBA (H) & B.Com.(H))**, your profile will show one of the following **document approval status**:



Please Note : Approved students must regularly check the College website for further notices

This status will be displayed if one or more documents in Step – 4 are yet to be uploaded by the applicant.

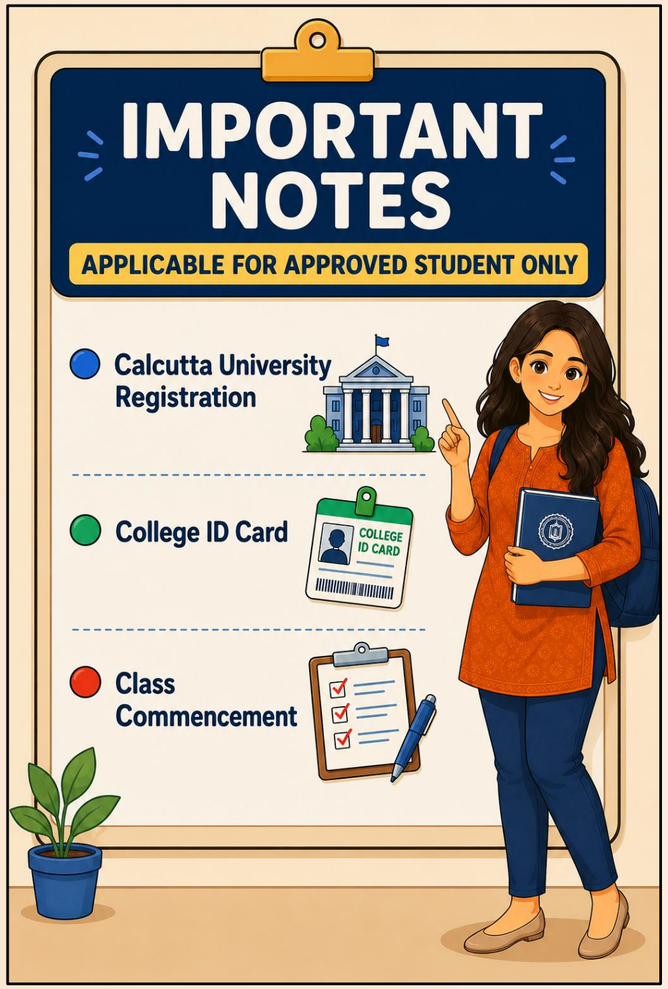
This status will appear once all the required documents in Step – 4 have been successfully uploaded.

This status will be displayed if, upon verification, the College finds one or more uploaded documents to be unclear, incorrect, or unavailable.

This status will be displayed once the College has successfully verified and approved all uploaded documents and the admission process is completed.

This status is displayed if major discrepancies are found between the submitted data and uploaded documents (especially marks or Board details), or if eligibility criteria are not met.

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IMPORTANT NOTES
(applicable for **Approved** students only)

i. **Calcutta University Registration:** Tentatively scheduled for August 2026, this is a mandatory process for all students continuing under the University of Calcutta (dates subject to official announcement).

ii. **College ID Card:** Will be distributed 7 days prior to the commencement of Semester I classes**.**

iii. **Class Commencement:** The date of commencement of Semester I classes will be communicated to students via SMS/Email in due course.

iv. **Apaar ID (ABC ID):** As per Calcutta University norms, it is mandatory for students to have **ABC ID** for Calcutta University registration. **Click here to follow the steps to create APAAR (ABC) ID.**

Please Note:

Official Notice for all the above three important notes shall be published on the College website as and when the same is finalized and the same shall be informed to students via SMS/Email.



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THANK YOU!

Incase you face any technical issues while doing the post Merit list process, click here to fill up the Google Form

Mobile No : 9831110762 | Monday to Friday, 10:00 am to 01:00 pm

GUIDING YOU TODAY

SUPPORTING YOU ALONG THE WAY

EMPOWERING YOU EVERY STEP

BUILDING YOUR TOMORROW

"Your Journey Starts Here, Bright Future Awaits."