Examinations

The examinations conducted by the University are broadly classified into two categories viz. major and minor. While the major examinations include mainly the B.A./B.Sc./B.Com. examinations, the minor examinations include all postgraduate examinations including P.G.-Certificate, P.G.-Diploma, M.Phil., etc.

About 400 examinations per year involving about 2, 75,000 candidates are conducted by the University. The Department of Controller of Examinations shoulders the responsibility of managing the entire examination system. The pre-examination jobs include preparation of answer scripts, processing of application forms, allotment of seats, printing of question papers and processing the assignments of examiners, etc. and post-examination jobs involve publication of results, post-publication re-examination and post-publication scrutiny of answer scripts and preparation of diploma/degree certificates, etc. The Department keeps constant touch with about 205 undergraduate colleges and about 66 postgraduate departments for running the examination system.

In the undergraduate courses like B.A./B.Sc./B.Com., both Honours and General courses are offered. The Honours course students study one subject of Honours, two General subjects, one compulsory English paper, one paper from any Major Indian Languages or Alternative English and Environmental Studies. The General course students study three subjects of General standard and language papers and Environmental Studies. Besides Honours and General courses, the University offers a separate course (Major) where application-based 19 vocational subjects are offered. There is scope for re-evaluation of limited number of theoretical papers for candidates fulfilling stipulated criteria of minimum marks secured in other papers.

Almost all the M.Sc., B.Tech. and M.Tech. courses are conducted in semester system. In respect of M.A. and M.Com. courses, examinations are conducted at present annually.

Examination Regulations for B.A./B.Sc./B.Com. (Honours, General and Major) and B.Mus. (Honours and General) Courses of Studies introduced from the Academic Session 2006-2007 under 1+1+1 Examination System

1. Examination under the New Three-Year B.A/ B.Sc./B.Com./B.Mus. Honours /General / Major Degree course will be conducted in three parts : Part-I, Part-II and Part-III with Part- I Examination to be held ordinarily in June at the end of first year of study; Part-II Examination to be held ordinarily in May at the end of second year of study and Part-III Examination to be held ordinarily in April at the end of third year of study.

A candidate shall be deemed to have prosecuted a regular course of study in an affiliated college/institution if he/she has attended at least 75% of the lectures delivered and 75% of practical classes separately held in each of his/her subject(s)/group(s) of subjects concerned of each part of the B.A./B.Sc./B.Com.

Honours/General/Major Degree Course.
A candidate attending less than 75% but not below 60% of attendance in one or more subject(s)/group(s) of subjects shall be declared ‘Non-Collegiate’ and may be allowed to appear at the concerned examination on payment of requisite Non-Collegiate fees.

A candidate attending less than 60% lectures delivered and practical classes held in one or more subject(s)/group(s) of subjects shall be declared ‘Discollegiate’ and shall be debarred from appearing at the examination. Attendance in a subject/group of subjects shall be counted from the date of commencement of classes.

2. First Year Classes for B.A./B.Sc./B.Com./Honours General and Major courses of studies shall commence ordinarily within thirty days from the date of publication of results of the H.S. Examination of the year conducted by the West Bengal Council of Higher Secondary Education.

Second year and third year classes shall commence ordinarily within 7 days from the date of completion of Part-I/Part-II Examination of the year and students should report for provisional enrolment to their respective institutions accordingly.

3. An affiliated college/institution shall submit application forms duly filled-in by the candidates intending to appear at the said examination(s) within the last date fixed by the University to the Controller of Examinations.

Admit Card for an examination shall not be issued to the college concerned in favour of a candidate unless his/her application is duly filled-up in all respects and particularly in regard to:

a) date of admission to the first year class, b) year of first appearance in the examination of the part concerned and c) year(s) of appearance in the Part-I, Part-II, and Part-III Examinations, as the case may be, together with the results thereof and such other information as may be required from time to time and duly endorsed by the Principal testifying his/her a) good conduct, b) satisfactory performance at the class tests and requisite attendance record in theoretical and practical classes in each of the subjects in which he/she intends to appear, c) appearance at the preparatory test.

The scheme for holding tests shall be as under:

For students of first year course of study:

a) Regular class tests (at least 4) for every General subjects and (at least 2) for each of Compulsory English and Major Indian Language shall be held. The total marks comprising all class tests in a subject shall be at least 100 for General subjects and at least 50 for Compulsory English and Major Indian Language.

b) Regular class tests (at least 4) for Honours/Major subject shall be held. The total marks comprising all class tests shall be at least 100.

NOTE: The last class test for any subject shall be held preferably not before the last week of March (vide Notification no. CSR/59/07, dt.8.6.07). The class tests shall be held in such a manner that the minimum number of teaching days in an affiliated college as stipulated is maintained.

c) For Honours/Major candidates there shall be preparatory examinations of all the theoretical Honours/Major
papers in the first week of May.

University shall not issue Admit Card for Part-I Examination in favour of candidates failing to appear at the said test. However, the marks obtained in the said test shall have no bearing upon sending up of a student for Part-I Examination.

NOTE: All colleges shall send to the University a list of students who have failed to appear at the preparatory test at least 21 days before the commencement of Part-I Examination mentioning Roll & No. and the Regn.No. and Session as printed in the application forms for Part-I Examination of such students.

i) For students of second year course of study same scheme as first year course of study shall be applicable as follows:

a) The last class test for any subject shall be held preferably not before last week of February (vide Notification no. CSR/59/07, dt.8.6.07).

b) The preparatory test shall be held in the first week of April.

ii) For students of third year course of study same scheme as second year course of study shall be applicable as follows:

a) The last class test for any subject shall be held preferably not before last week of January (vide Notification no. CSR/59/07, dt.8.6.07).

b) The preparatory test shall be held in the first week of March.

Besides fulfilling all other criteria, an Honours candidate is required to secure at least 35% marks in aggregate in class tests (30% in theoretical and practical portions separately but 35% in aggregate in case of a subject having practical) in the Honours subject in order to be sent up for Part-I/II/III Examination.

4. A candidate appearing at the Part-I/Part-II/Part-III Examination of the B.A./B.Sc./B.Com./ (Honours, General and Major) courses shall submit with his/her application form such fees as may be prescribed from time to time by the University.

A candidate who fails to pass/qualify or to present himself/herself at an examination or does not fulfil the requirements for the receipt of an Admit Card shall not be entitled to claim refund of fees.

A candidate who applies for admission to subsequent examination(s) shall be required to pay on each occasion such fees as prescribed from time to time.

Physically handicapped candidates are exempted from the fees for University Examinations (vide Notification no. CSR/44/(Cir)/07, dt.4.4.07).

5. A candidate who has prosecuted a regular course of study for the first year of the three-year course shall have to appear at the Part-I Examination within two years from the year of admission to the Course failing which
he/she shall have to prosecute a fresh course of study from the first year provided however, that such candidate shall not be entitled to seek such readmission to the first year class beyond six years of his/her passing the previous qualifying examination.

6. A candidate who has prosecuted a regular course of study for the second year of the three-year course shall have to appear and qualify in Part-I and II Examinations within a span of five years including the year of first appearance in Part-I Examination failing which he/she shall have to prosecute a fresh course of study from the first year subject to the provision of clause 5 of these Regulations.

7.a) Criteria for General course students to continue in the second year class:
A candidate shall have to secure pass/qualifying marks as defined subsequently hereunder in at least two subjects/group(s) of subjects including at least one elective subject group of subjects (i.e. subject other than Environmental Studies and Language Group) at the Part-I Examination in order to be eligible to continue in the second year class and to appear at Part-II Examination along with the Part-I Examination in the failed subjects, if any, in subsequent years, otherwise he/she shall be required to withdraw from the second year class and appear at subsequent Part-I Examination as a whole only and not along with Part-II Examination subject to clauses 5 and 6.

b) Criteria for Honours course students to continue in the second year class:
A candidate shall have to secure qualifying marks in the Honours subject as defined subsequently hereunder and shall have to secure pass/ qualifying marks in at least two other subjects/ groups of subjects including at least one elective subject/ group of subjects (i.e. subjects other than Environmental Studies and Language Group) at the Part-I Examination in order to be eligible to continue in the second year Honours Class and to appear at the Part-II Examination along with the Part-I Examination in the failed subjects, if any, in subsequent years otherwise he/ she shall have the following options subject to clauses 5 and 6:

<table>
<thead>
<tr>
<th>Status</th>
<th>Option(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fulfilling the criteria in respect of other subjects and securing</td>
<td>Eligible to continue in the 2nd year classes in General course and to appear at the Part-II</td>
</tr>
<tr>
<td>at least 25% marks separately in theoretical and practical portions</td>
<td>Examination with the Honours subject/group of subjects converted to the corresponding General</td>
</tr>
<tr>
<td>wherever applicable but less than 35% marks in the Honours subject</td>
<td>subject/group of subjects along with the Part-Examination in failed subjects, if any</td>
</tr>
<tr>
<td></td>
<td>OR</td>
</tr>
<tr>
<td></td>
<td>Withdraw from the 2nd year classes and appear at the Part-I Examination in the Honours papers</td>
</tr>
<tr>
<td></td>
<td>and other failed subjects, if any</td>
</tr>
<tr>
<td>Fulfilling the criteria in respect of other subjects and securing</td>
<td>Eligible to continue in the 2nd year classes in General course and appear at the Part-II</td>
</tr>
<tr>
<td>less than 25% in the Honours subject</td>
<td>Examination along with Part-I in the General subject corresponding to his/her Honours subject</td>
</tr>
<tr>
<td></td>
<td>and other failed subject, if any</td>
</tr>
<tr>
<td></td>
<td>OR</td>
</tr>
<tr>
<td></td>
<td>Withdraw from the 2nd year classes and appear at the Part-I Examination in the Honours papers</td>
</tr>
<tr>
<td></td>
<td>and other failed subjects, if any</td>
</tr>
</tbody>
</table>
Not fulfilling the criteria in respect of other subjects and also securing less than 25% marks in the Honours subject

Withdraw from the 2nd year classes and appear at the Part-I Examination as a whole

Not fulfilling the criteria in respect of other subjects but securing at least 25% (25% separately in theoretical and practical portion) in the Honours subject

Eligible to continue in the 2nd year classes in General course and appear at the Part-II Examination with the Honours subject converted to the corresponding General subject along with the Part-I Examination in failed subjects, if any, provided he/she has secured pass/qualifying marks in at least any one of the other subjects/group of subjects at the Part-I Examination

OR

Withdraw from the 2nd year classes and appear at the Part-I Examination as a whole

c) Criteria for Major course students to continue in the second year classes:

A candidate shall have to secure qualifying marks in the Major subject as defined subsequently hereunder and shall have to secure pass/qualifying marks in at least two other subjects/group(s) of subjects including at least one elective subject/group of subjects (i.e. subjects other than Environmental Studies and Language Group) at the Part-I Examination in order to be eligible to continue in the second year Major Class and to appear in the Part-II Examination along with the Part-I Examination in the failed subjects, if any, in subsequent years otherwise he/she shall have the options subject to clauses 5 and 6.

d) A candidate allowed to continue in the second year shall have the option to clear his/her failed subjects/groups of subjects of Part-I and Part-II Examinations in one or more chances within the stipulated period with passed/qualified subjects/groups of subjects remaining in credit.

8 a) A candidate qualifying in Part-I and Part-II Examinations shall be eligible to continue in the third year class and on completion of the regular course of study for the third year, appear at the Part-III Examination provided, however, that such a candidate shall have to appear at the Part-III Examination for the first time within two years and of his/her qualifying Part-I and Part-II Examinations and clear the Part-III Examination within three years from the year of qualifying Part-I and Part-II Examinations failing which he/she shall have to leave the course and prosecute a fresh course of study from the first year if otherwise eligible.

b) Criteria for General/Major course candidates to continue in the third year classes:
A candidate shall have to secure qualifying/pass marks in all the subjects of Part-I and Part-II Examinations separately and also Part-I and Part-II taken together as defined subsequently hereunder.

c) Criteria for Honours candidates to continue in the third year classes:
Candidates shall have to secure qualifying marks in the Honours subject in Part-I and Part-II Examinations separately and shall have to secure qualifying/pass marks in all other subjects of Part-I and Part-II Examinations separately as well as Part-I and Part-II taken together in order to be eligible to continue in the third year classes and appear at the Part-III Examination.

However, candidates failing to fulfil the above conditions shall have the following options:
<table>
<thead>
<tr>
<th>Status</th>
<th>Option(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Qualifying in all the other subjects of Part-I and Part-II Examinations except Honours subject in Part-II Examination and securing at least 25% marks in Honours subject (25% separately in theoretical and practical portions wherever applicable) in Part-II Examination but not less than 30% in the Honours subject Part-I and Part-II taken together</td>
<td>Eligible to continue in the 3rd year classes in General course and appear at the Part-III Examination with the Honours subject being converted to the corresponding General subject OR Withdraw from 3rd year classes and appear at the Honours papers of Part-II Examination</td>
</tr>
<tr>
<td>Qualifying in all or some of the other subjects of Part-I and Part-II Examinations except Honours subject in Part-II Examination and securing less than 30% in the Honours subject Part-I and Part-II taken together</td>
<td>Withdraw from the 3rd year classes and appear at the Honours papers of Part-II Examination and other failed subjects of Part-I and Part-II Examinations, if any</td>
</tr>
</tbody>
</table>

**d)** An Honours candidate, eligible to continue in the third year classes may appear in all the Honours papers of Part-I and Part-II Examinations in the immediately following year provided he/she withdraws himself/herself from the third year classes and does not appear at the Part-III Examination in the same year. However, such appearance shall have to be made within the stipulated period and in such cases of reappearance better status of result will be credited. However, in case the result status of a candidate remains unaltered, the higher aggregate marks will be credited.

**9.** The following are the minimum pass/qualifying marks to be secured by a candidate in order to qualify in Part-I/Part-II Examination in the different subject(s)/group(s) of subject:

**a)** For Language group, pass marks shall be 30% in aggregate in the group and a minimum 20% qualifying marks separately in both compulsory English and Major Indian Language (MIL) (either of Bengali, Hindi, Urdu and Nepali) or Alternative English.

**b)** For Environmental Studies, pass marks shall be 30% provided that marks secured in Environmental Studies shall not be taken into account for the purpose of calculation of the aggregate marks.

**c)** For a General/Major subject/group of subjects, qualifying marks shall be 25% of full marks with 25% marks separately in theoretical and practical portions wherever applicable.

**d)** For an Honours subject, qualifying marks shall be 35% of full marks with 30% marks separately in theoretical and practical portions wherever applicable.

**Note:** For a General/Major subject, a candidate has to secure 30% marks of the full marks of Part-I and Part-II taken together in order to be eligible to continue in the third year classes.

**10.a)** For an Honours candidate converted to the General Course at the Part-II or Part-III Examination, marks secured in the Honours subject/group of subjects shall be treated as marks of the corresponding elective subjects/group of subjects in General Course.
b) A candidate of General Course who fails to obtain/ secure qualifying marks in one subject only in Part-III Examinations may appear in that subject in the following examination(s) within the stipulated period as mentioned in clause 8a.

c) An Honours candidate appearing at the Part-III Examination securing at least 30% marks but less than 40% marks in the Honours subject/ group of subjects in Part-I, Part-II and Part-III Examinations taken together shall be declared to have passed in General course provided he/ she has secured at least 25% marks (25% separately in theoretical and practical portions) in the Part-III Examination. Such a candidate may also appear at the Honours Part-III Examination within the stipulated period but he/ she shall not be declared to have passed in the General course once again.

d) B.Com. Honours candidates intending to appear at the B.Com. Part-III Examination in General Course Examination shall have to appear in General group of the B.Com. Part-III General course.

11. An Honours candidate successful at the Part-III Examination shall be awarded Honours Degree with first class if his/her aggregate marks in Honours subjects or group of subjects in the Part-I, Part-II and Part-III Examinations taken together are 60% or above and a second class if his/her aggregate are 40% or above but less than 60%.

12. A candidate of General and Major course successful at the Part-III Examination will be awarded First Division if his/her aggregate marks in the Part-I, Part-II and Part-III Examinations taken together are 60% or above, Second Division in his/her aggregate marks are 45% or above but less than 60%.

A candidate securing an aggregate marks of 30% or above but less than 45% shall be declared to have passed without Division while a candidate securing less than 30% marks in aggregate will be declared to have failed.

For Major courses, marks in Major subject only shall be considered for awarding of division.

13. An Honours candidate unsuccessful at the Part-I/II/III Examination(s) shall have the option to switch over to General course and get admission in the first/second/third year classes. Such a candidate shall have to appear at the Part-I/II/III Examination(s) within stipulated period on completion of the course as mentioned in the clauses 5, 6, and 8a.

14. A candidate will be awarded one mark to make up the deficiency if for the said one mark deficiency:

i) He/she fails to obtain pass/qualifying marks in one or more subject(s)/group(s) of subjects/theoretical and practical portions of subjects.

ii) He/she fails to qualify at any examination.

iii) He/she misses 1st/2nd class/division provided, however, that this deficiency award of one mark shall be shown in the Tabulation Roll in the appropriate column of the subject(s) or group(s) of subjects and the total score of the candidate and also in his/ her marksheet.

15. After application of deficiency award of one mark if a candidate fails to secure pass/qualifying marks only in one subject/group of subjects of Major/General course by not more than 2% of the full marks in the subject/ group
of subjects (not more than 2% in theoretical and/or not more than 2% in practical portion in a subject having practical) but secures pass/qualifying marks in all other subject(s)/group(s) of subjects he/she may be awarded the deficit marks in that subject/group of subjects as grace marks in order to enable him/her to be declared to have qualified/passed in the examination.

Provided that such 2% deficiency award shall be added to the total marks secured in the subject/group of subjects (to either the theoretical or the practical portion in case of a subject having practical) and to be recorded in the Tabulation Roll as well as shown in the marksheet.

Provided further that this grace award shall not be applicable to Honours subject to enable a candidate to pass or qualify with Honours.

16. A candidate appearing at the Part-III (Honours/Major/General) Examination may apply to the Controller of Examinations through the Principal of his/her college/institution concerned for cancellation of the examination within 15 days from completion of theoretical examination provided, however, that such option for cancellation can be exercised once only and cannot be revoked. Such a candidate shall not be entitled to appear at an examination beyond the stipulated period on the ground of losing a year.

17. The duration of examination for an Honours/Major theoretical paper of full marks above 50 and upto 100 shall be four hours; for a General theoretical paper of full marks above 50 and upto 100 the said duration shall be three hours; for a Honours/General/Major theoretical paper of full marks upto 50 the said duration shall be two hours.

18. A candidate shall be deemed to have appeared at an examination whenever Admit Card is issued in his/her favour by the University.

19. An examination shall be held always under the current syllabus.

20. Re-Examination of answer-scripts:

a) General provisions:

A candidate appearing at any examination as a whole may apply to the Controller of Examinations for re-examination of his/her answer-script(s) of an examination ordinarily within 15 working days of the University from the date of the publication of result subject to the provision as laid down hereunder.

Application for re-examination shall be restricted to theoretical papers only.

Marks secured in Environmental Studies shall not be taken into account in order to determine the eligibility for re-examination.

Language Group shall be treated as a paper for the purpose of re-examination.

Grace/deficit award shall not be taken into account in order to determine the eligibility for re-examination.

If on re-examination in an answer-script marks get enhanced by more than 15% or get reduced by more than 5% than that awarded by the original examiner (the percentage be calculated on the basis of full marks in
that paper) the answer-script shall be referred to a third examiner and the average of marks so awarded by the three examiners shall be taken as the marks obtained by the candidate in that paper.

Respective Coordinators and Head-examiners shall ordinarily be entrusted with the task to re-examine the answer-scripts in subjects/papers where there is no Coordinator. Head-examiner/re-examiner(s) including the third examiner(s) shall be appointed with the approval of the Pro-Vice-Chancellor (Academic Affairs) ordinarily on the recommendation of the Chairperson, U.G.Board (s) of Studies in the subject(s) concerned attached to the Council for U.G.Studies in Arts, Science, Commerce, etc.

Alteration in marks on re-examination shall be given effect unless such alteration leads to deterioration in qualitative status of result of any candidate.

b) Provisions in respect of Part-I/Part-II/Examination

i) General Course:

A candidate may seek re-examination of not more than two papers/portion of papers provided he/she secures at least 35% of the total marks in the remaining papers/portion of papers of all subjects taken together.

ii) Honours/Major course:

A candidate can seek re-examination of not more than two General papers/portion of papers provided he/she secures at least 35% of the total marks in the remaining General papers/portion of papers of all General subjects taken together.

OR

A candidate may seek re-examination of one Honours/Major paper/portion of paper and one General paper/portion of paper provided he/she secures at least 35% of the total marks in the remaining papers/portion of papers of the Honours/Major and all General subjects taken together.

OR

A candidate may seek re-examination of not more than one Honours/Major paper/portion of paper provided he/she secures at least 35% of the total marks in the remaining papers/portion of papers of the Honours/Major subject.

c) Provisions in respect of Part-III Examination:

i) General Course:

A candidate may seek re-examination of not more than two General papers/portion of papers provided he/she secures at least 35% of the total marks in remaining papers/portion of papers of all General subjects taken together.

ii) Honours/Major course:

A candidate may seek re-examination of not more than two Honours/Major papers/portion of papers provided he/she secures at least 35% of the total marks in remaining papers/portion of papers of the Honours/Major subject.
Candidates admitted in the first year B.A./B.Sc/ B.Com. Hons./ Major Course during the session 2005-2006, but who did not enroll for and / or qualify at their respective Part-I Examination in 2006 shall be guided by Examination regulation and syllabus introduced from the Academic Session 2006-2007.

The question papers shall be set only in English for the Honours papers of the following subjects:

(a) Physics (b) Chemistry (c) Mathematics (d) Botany (e) Zoology (f) Physiology (g) Computer Science (h) Biochemistry (i) Microbiology (j) Anthropology (k) Electronics (l) Statistics (m) Geology (n) Molecular Biology (o) Geography (p) Food & Nutrition

Regulations relating to the admission to and other conditions of B.A./ B.Sc./ B.Com. (Hons., General and Major) course of study will be guided by the Notification bearing no. CSR/21/2006, dt. 08.06.2006 and CSR/22/2006, dt.08.06.2006

(Notifcations No. CSR/61/06, dt. 8.12.2006)

(Rules are subject to change by the order of the appropriate Authority. Students are advised to contact the concerned department for getting the up-to-date information)

Admission to Five-Year B.A. L.L.B. Course for the Undermentioned Institutions

• Department of Law, University of Calcutta (Hazra Campus)

• Surendranath Law College

• South Calcutta Law College

• Jogesh Chandra Chaudhuri Law College

• Kingston College of Law (Self-financed), Barasat, North 24 Parganas

• Bikash Bharati Law College (Self-financed), Amtala, South 24 Parganas

1. The candidates who passed Higher Secondary (10+2) examination or its equivalent with subjects recognised by the University of Calcutta securing at least 40% marks in the aggregate or appeared at the same in the current year are eligible to apply.

2. At the time when the Higher Secondary (10+2) examination results are published every year, the University makes a public announcement of the criteria and rules of admission through newspaper notices.

3. Students are selected for admission through Entrance Test and Counselling.
4. Application forms will be available from the University Sales Counter at College Street Campus.

5. Application forms duly filled-in will be received in the office of the Department of Law at 51/1, Hazra Road, Kolkata-700019.

6. Reservation of seats for S.C./S.T. candidates and physically handicapped candidates will be as per University rules and the applicants will have to attach relevant certificates along with the application forms. Physically handicapped candidates will have to produce certificates from the Presidency Surgeon/Chief Medical Officer of the district in this regard.

7. Selected candidates are required to follow University rules and regulations regarding attendance and all other matters.

Further particulars regarding admission may be obtained from the office of the Secretary, Faculty Council for P.G. Studies in Law at 51/1, Hazra Road, Kolkata – 700019.

( Rules are subject to change by the order of the appropriate Authority. Students are advised to contact the concerned department for getting the up-to-date information)

Regulations for Admission to the Three-Year B.A./B.Sc./B.Com. (Honours, General and Major) and B. Mus. (Honours and General) Courses of Studies

Admission Qualifications

1. A candidate may be admitted to the first year of three-year B.A./B.Sc./B.Com. (Honours/General/Major) or B.Mus. (Honours/General) Courses of Studies on passing H.S. (10+2) Examination in General or Vocational Stream conducted by West Bengal Council of Higher Secondary Education or an equivalent examination conducted by other State Board/Council, or Rabindra Mukta Vidyalaya or National Open School recognized by the Distant Learning Council subject to the fulfilment of the conditions mentioned below:

In case of other Board/Council, a candidate shall have to pass in five recognised subjects of full marks not being less than 100 each of which one shall be English. A candidate passing in four subjects shall not be eligible to such admission to the Course.

Marks obtained in top five subjects shall be considered to ascertain the aggregate marks of a candidate passing the examination under grade system. Also for candidates passing the H.S. (10+2) Examination from the West Bengal Council of Higher Secondary Education under old system, marks obtained in top five subjects shall be considered to determine the aggregate marks (CSR/41/07, dt. 29.03.07).

Marks obtained in Environmental Education as a compulsory subject at the H.S. (10+2) Examination conducted by the West Bengal Council of H.S. Education or its equivalent shall not be taken into account for calculating the aggregate marks in top five subjects for the purpose of admission at the degree course of studies under this University (vide Circular no. C.S./1491/07, dt. 04.06.07 issued by the Secretary, Councils for U.G. Studies, C.U.)

Students of the (10+2) level passing out from the All India Boards/Councils (i.e. C.B.S.E., I.S.C. and National Institute of Open Schooling) need not require to submit the Migration Certificate for getting registration under this University, (vide ref. No. R/103/circular (2007) dt.22.05.07 of the Registrar, C.U.).

2. No candidate shall be allowed for admission after a lapse of more than 3 years from the year of passing the previous qualifying examination or discontinuation of recognised regular courses of study after passing the previous qualifying examination.

Explanation : The year of admission will not be taken into account while calculating 3 years from the year of passing the previous qualifying examination
3. A candidate taking up Honours Course in a subject must obtain:

(i) A minimum of 50% marks in aggregate and 45% marks in the subject or related subject at the previous qualifying examination (in case of B.Mus. Hons. 45% marks in the aggregate and 45% marks in the subject Music in the pre-qualifying examination) Vide Notification No- CSR/37/06, dated 21.8.06

OR

(ii) 55% marks in the subject or related subject at the previous qualifying examination (in case of B.Mus. Hons. 50% marks in the subject at the pre-qualifying examination)

OR

(iii) 50% marks in aggregate when the candidate has not studied the subject in his/her previous qualifying examination provided all other clauses are satisfied (in case of B.Mus. Hons. 45% marks in the aggregate when the candidate has not studied the subject Music in his/her pre-qualifying examination). Admission will be made on the basis of test held by the college authority for the purpose.

However, candidates belonging to the Scheduled Castes or Scheduled Tribe community taking up Honours Course of study must have obtained a minimum of 40% marks in the aggregate or 40% marks in the subject or related subjects at the previous qualifying examinations, as the case may be.

4. For the B.A. or B.Sc.(Honours, General and Major) Courses of studies, a candidate is required to choose his/her Honours and two/three elective subjects, as the case may be, from among Group I to VIII by taking not more than one subject from any of the groups mentioned hereunder:

GROUPS:

<table>
<thead>
<tr>
<th>Gr. i</th>
<th>Physics, Zoology, Education, Home Science, Extension Education, Social Science, Film Studies, Physical Education, Human Rights, Russian</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gr. ii</td>
<td>Human Development, History, Ancient Indian and World History, Islamic History &amp; Culture, Mathematics</td>
</tr>
<tr>
<td>Gr. iii</td>
<td>Chemistry, Sociology, Defence Studies, Music, Household Art, Pali, Arabic, Persian, Sanskrit, Biochemistry</td>
</tr>
<tr>
<td>Gr. iv</td>
<td>Botany, Economics, Food and Nutrition</td>
</tr>
<tr>
<td>Gr. v</td>
<td>Geology, Political Science, Electronics</td>
</tr>
<tr>
<td>Gr. vi</td>
<td>Geography, Molecular Biology, Psychology, Philosophy, Microbiology, Journalism &amp; Mass Communication</td>
</tr>
<tr>
<td>Gr. vii</td>
<td>Statistics, Physiology, English</td>
</tr>
<tr>
<td>Gr. viii</td>
<td>Anthropology, Computer Science, Bengali, Hindi, Urdu, Gujarati, French, Linguistics.</td>
</tr>
</tbody>
</table>

5. A candidate shall be allowed to take up the subject(s) under heading ‘(A)’ if he/she has passed the subject(s) under heading ‘(B)’ at the previous qualifying examination

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>A</th>
<th>Sl. No.</th>
<th>B</th>
</tr>
</thead>
</table>
6. Some special conditions for admission to Honours Courses in Accounting and Finance, Marketing, Economics, Mathematics, Chemistry, Biochemistry, Microbiology, Physiology, Food and Nutrition, Education, Philosophy, Anthropology, Sociology, Botany and Zoology:

i) For admission to the B.Com. Honours courses in ‘Accounting and Finance’ or ‘Marketing’, the word “subject” or “related subject” shall mean the following:


ii) **Economics**: A candidate shall be allowed to take up Honours in Economics if he/she has passed in Mathematics at the H.S. Examination (10+2) conducted by West Bengal Council of H.S. Education or its equivalent examination in Mathematics/ Business Mathematics of ISC.

Students who passed Business Economics including Business Math in H.S. (10+2) level from W.B. Council of H.S. Education are not eligible for admission in the Honours Course in Economics.
iii) **Mathematics:** A candidate shall be allowed to take up Honours in Mathematics if he/she has passed in Mathematics at the previous qualifying examination. However, a candidate who has passed Business Mathematics is not eligible for admission to Mathematics Honours Course.

iv) **Chemistry:** A candidate shall be allowed to take up Honours in Chemistry if he/she has passed Physics, Chemistry and Mathematics at the previous qualifying examination.

v) **Biochemistry:** A candidate shall be allowed to take up Honours in Biochemistry if he/she has passed Physics, Chemistry, Mathematics and Biology/ Biotechnology at the previous qualifying examination.

A candidate of B.Sc.(Honours) in Biochemistry shall have to take up elective subjects as stand hereunder and in conformity with grouping of subjects:

a) Any one of the subjects: Physics/ Mathematics/ Statistics
b) Any one of the subjects: Zoology/ Botany/ Microbiology/ Physiology/ Molecular Biology

vi) **Microbiology:** A candidate shall be allowed to take up Honours in Microbiology if he/she has passed the subject Biology/Biotechnology and Chemistry in the previous qualifying examination.

**Subject Combination for Microbiology:** Chemistry and any one of the following subjects:


vii) **Physiology:** A candidate shall be allowed to take up Honours in Physiology if he/she has passed the subject Physiology/ Biology/ Bio-technology and Chemistry in the previous qualifying examination. The subject Biology/ Biotechnology may be treated as related subject.

viii) **Food and Nutrition:** A candidate shall be allowed to take up Honours in Food and Nutrition if he/ she has passed in Chemistry in the previous qualifying examination and have to take up Chemistry as one of the elective subjects.

ix) **Education:** The subject Psychology/ Philosophy/ Mathematics/ Sociology/ Economics/ Political Science/ History be treated as related subject.

x) **Philosophy:** The subject Psychology be treated as related subject.

xi) **Anthropology:** The subject Biology be treated as related subject. A candidate shall not be allowed to take up Anthropology along with Sociology.

xii) **Sociology:** The subject Psychology/ Political Science be treated as related subject.

xiii) **Botany:** The subject Biology/ Biotechnology be treated as related subject.

xiv) **Zoology:** The subject Biology/ Biotechnology be treated as related subject.

8. **A candidate taking up Honours in B.A. Degree Course shall study:**

   i) Honours in any one subject of the Humanities Division and any other two subjects in the general courses taking at least one from the Humanities Division. However, that other things remaining the same, a candidate may take up Honours course in the B.A. in the following subjects without taking any other subject from the Division of Science/ Home Science in the General Course.

   a) Mathematics  b) Geography  c) Anthropology  d) Psychology  e) Economics  f) Statistics
9. A candidate taking up General Course of study for the B.A. Degree shall study:
   i) Any three subjects from the Humanities Division
   or
      Any two subjects from the Humanities Division and any one from the Science Division/ Home Science Division.
   ii) Language: a) Compulsory English and b) one Major Indian Language (Bengali/Hindi/Urdu/Nepali) or Alternative English
   iii) Environmental Studies

10. A Candidate taking up Honours Course for the B.Sc. Degree shall study:
   i) Honours in any one subject from the Division of Science/ Home Science and any other two subjects in General Course taking at least one from the Science/ Home Science Division.
   ii) Language: a) Compulsory English and b) one Major Indian Language (Bengali/Hindi/Urdu/Nepali) or Alternative English
   iii) Environmental Studies

11. A Candidate taking up General course for the B.Sc. Degree shall study:
   i) Any three subjects from Science Division/ Home Science Division
   or
      Any two subjects from the Science Division and any one subject from the Humanities Division
   or
      Any two subjects from the Home Science Division and one subject from the Humanities Division
   ii) Language: a) Compulsory English and b) one Major Indian Language (Bengali/Hindi/Urdu/Nepali) or Alternative English
   iii) Environmental Studies

For awarding B.Sc. Degree, subjects under the Home Sc. Division shall be treated as the subjects of Science Division.

12. A candidate admitted in a college which is not affiliated in Music/ Psychology/ Russian or any other subject as combination subject, may study such a subject in another College/ University department where the subject is taught, subject to the consent of the concerned college / University department.

13. Candidates taking up Honours Course in their first year of study may be allowed to switch over to General Course by the Principal of respective colleges by the end of the year of admission.

14. College will not hold any elimination/ qualifying test in the midway for students admitted to the Honours
Courses of Studies at the degree level. However, college can hold test and examinations according to the precedence in vogue.

**The Structure of the B.A., B.Sc. and B.Com. (Major) Degree Course**

15. A candidate who secures a minimum of 45% marks in the aggregate at the H.S. (10+2) or in an equivalent examination shall be eligible for admission to B.A./ B.Sc./ B.Com. (Major) Degree Course of Studies provided he/she has passed the said examination with 5 recognised subjects of which at least one is a English carrying not less than 100 as full marks.

16. However, candidates belonging to the Scheduled Caste or Scheduled Tribe community taking up Major Course of study must have obtained a minimum of 40% marks in the aggregate or 40% marks in the subject or related subjects at the previous qualifying examinations, as the case may be.

17. **A candidate taking up Major course of study for the B.A. Degree shall study:**
   i) One Major subject of Humanities Division
   ii) Two Non-Major (Elective) subjects from the Humanities Division
   
   or

   One Non-Major (Elective) subject from the Humanities Division and One Non-Major (Elective) subject from the Science Division/ Professional Studies/ Home Science Division.

   iii) Language : a) Compulsory English and b) one Major Indian Language (Bengali/Hindi/Urdu/Nepali) or Alternative English
   iv) Environmental Studies

18. **A candidate taking up Major course of study for the B.Sc. Degree shall study:**
   i) One Major Subject from the Science Division
   ii) Two Non-Major (Elective) subjects from Science Division
   
   or

   One Non-Major (Elective) subject from the Science Division and One Non-Major (Elective) subject from the Humanities Division/ Professional Studies/ Home Science Division.

   iii) Language : a) Compulsory English and b) one Major Indian Language (Bengali/Hindi/Urdu/Nepali) or Alternative English
   iv) Environmental Studies

19. **A candidate taking up Major in B.Com. Degree Course shall study:**
   i) One Major Subject from the Commerce Division
   ii) All subjects of B.Com. General Course excepting those in Group-II
   iii) Language : a) Compulsory English and b) one Major Indian Language (Bengali/Hindi/Urdu/Nepali) or Alternative English
   iv) Environmental Studies
20. **Divisions of Major subjects:**

i) **Humanities:**
    Functional Hindi, Communicative English, Tourism and Travel Management, Advertising, Sales Promotion & Sales Management, Computer Applications

ii) **Commerce:**

iii) **Science:**

21. Students of B.A./B.Sc./B.Com.(Major) Degree Course of Studies shall have to take up subject combination as indicated hereunder and in conformity with the undermentioned regulation and with the relevant Regulation in force relating to grouping of subjects for B.A./ B.Sc./ B.Com. (Honours and General) Course of studies.

<table>
<thead>
<tr>
<th>SL. No.</th>
<th>Major Subject</th>
<th>Non-Major (Elective)Subject(s)</th>
<th>Studies at H.S. (10+2) Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Functional Hindi</td>
<td>Hindi</td>
<td>Hindi</td>
</tr>
<tr>
<td>2.</td>
<td>Communicative English</td>
<td>English</td>
<td>English</td>
</tr>
<tr>
<td>3.</td>
<td>Tourism and Travel Management</td>
<td>All subjects of B.Com. General Course excepting those of Group-II or, two subjects of B.A. General Course</td>
<td>Any subject</td>
</tr>
<tr>
<td>4.</td>
<td>Tax Procedures and Practice</td>
<td>All subjects of B.Com. General Course excepting those of Group-II</td>
<td>Accountancy/ Business Studies</td>
</tr>
<tr>
<td>5.</td>
<td>Office Management and Secretarial Practice</td>
<td>-do-</td>
<td>Any Commerce subject</td>
</tr>
<tr>
<td>6.</td>
<td>Advertising, Sales Promotion and Sales Management</td>
<td>All subjects of B.Com. General Course excepting those of Group-II or, two subjects of B.A. General Course or two subjects of B.Sc. General Course.</td>
<td>Any subject</td>
</tr>
<tr>
<td>7.</td>
<td>Industrial Fish and Fisheries</td>
<td>Zoology, Chemistry</td>
<td>Physics, Chemistry, Biology</td>
</tr>
<tr>
<td>8.</td>
<td>Industrial Chemistry</td>
<td>Chemistry, Mathematics, Physics</td>
<td>Physics, Chemistry, Mathematics</td>
</tr>
<tr>
<td>9.</td>
<td>Clinical Nutrition and</td>
<td>Chemistry</td>
<td>Physics or</td>
</tr>
<tr>
<td>Course</td>
<td>Subjects</td>
<td>Optional Subjects</td>
<td></td>
</tr>
<tr>
<td>-------------------------------------------</td>
<td>--------------------------------------------------------------------------</td>
<td>----------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>Dietetics</td>
<td>Nutrition, Chemistry, Biology</td>
<td>Any subject</td>
<td></td>
</tr>
<tr>
<td>10. Computer Applications</td>
<td>All subjects of B.Com. General Course excepting those of Group-II or, two subjects of B.A. General Course or two subjects of B.Sc. General Course.</td>
<td>Any subject</td>
<td></td>
</tr>
<tr>
<td>11. Sericulture</td>
<td>Botany, Zoology</td>
<td>Physics, Chemistry, Biology</td>
<td></td>
</tr>
<tr>
<td>12. Instrumentation</td>
<td>Physics and Mathematics</td>
<td>Physics/ Chemistry &amp; Mathematics</td>
<td></td>
</tr>
<tr>
<td>13. Computer Maintenance</td>
<td>Any two subjects from Physics, Mathematics and Computer Science</td>
<td>Physics, Chemistry, Mathematics</td>
<td></td>
</tr>
<tr>
<td>14. Electronics Equipment Maintenance</td>
<td>Physics and Electronics or Physics and Computer Science</td>
<td>Physics, Chemistry, Mathematics</td>
<td></td>
</tr>
<tr>
<td>15. Food Science and Quality Control</td>
<td>Chemistry and any Science subject</td>
<td>Physics or Nutrition, Chemistry and Biology</td>
<td></td>
</tr>
<tr>
<td>16. Mass Communication and Video Production</td>
<td>Any Arts, Science or Commerce subject</td>
<td>Any</td>
<td></td>
</tr>
<tr>
<td>17. Principle and Practice of Insurance</td>
<td>Commerce</td>
<td>Any</td>
<td></td>
</tr>
<tr>
<td>18. Forestry and Wild Life Management</td>
<td>Botany/ Zoology/ Chemistry/Anthropology (any two)</td>
<td>Science with Biology</td>
<td></td>
</tr>
</tbody>
</table>

**Notification No CSR/35/05, dt.15.07.05**

Examination Pattern and Marks Distribution in the 1+1+1 System For B.A/ B.Sc./ B.Com. General Courses of Studies Effective From Academic Session 2005-2006.

**For B.A./ B.Sc. General Degree Course**

| Part-I Examination (at the end of 1st year) | Part-II Examination (at the end of 2nd year) | Part-III Examination (at the end of 3rd year) |
Elective Subjects- Three with one paper of 100 marks each

\[(3 \times 100) = 300\] marks

i) Language Group

- English 50 marks
- MIL/Alt. English 50 marks

\{100 marks

ii) Environmental Studies 50 marks

Elective Subjects – Three with two papers of 100 marks each

\[(3 \times 2 \times 100) = 600\] marks

Elective Subjects – Three with one paper of 100 marks each

\[(3\times100) = 300\] marks

Total

450 marks

Total

600 marks

Total

300 marks

Notification No. CSR/22/06, dt.08.06.06

Distribution of Marks under 1+1+1 Examination System (with two Honours Papers in Part-I) of B.A./ B.Sc./ B.Com. (Hons. & Major) & B.Mus. (Hons.) Courses of Studies Effective from the Academic Session 2006-2007

B.A./ B.Sc. (Hons. & Major)

<table>
<thead>
<tr>
<th>Part-I Examination (at the end of 1st year)</th>
<th>Part-II Examination (at the end of 2nd year)</th>
<th>Part-III Examination (at the end of 3rd year)</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) 2 Hons/ Major Papers of 100 marks each</td>
<td>a) 2 Hons./ Major Papers of 100 marks each</td>
<td>4 Hons./ Major Papers of 100 marks each</td>
</tr>
<tr>
<td>200 marks</td>
<td>200 marks</td>
<td>400 marks</td>
</tr>
<tr>
<td>b) Elective subjects ( one paper of 100 marks each of two elective subjects) 200 marks</td>
<td>b) Elective subjects (two papers of 100 marks each of two elective subjects) 400 marks</td>
<td></td>
</tr>
<tr>
<td>c) Language Group</td>
<td></td>
<td></td>
</tr>
<tr>
<td>i) Compulsory English 50 marks</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MIL/Alt. English 50 marks</td>
<td></td>
<td></td>
</tr>
<tr>
<td>{100 marks</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ii) Environmental Studies 50 marks</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total

450 marks

Total

600 marks

Total

300 marks
### B.Com. (Hons. & Major)

<table>
<thead>
<tr>
<th>Part-I Examination (at the end of 1st year)</th>
<th>Part-II Examination (at the end of 2nd year)</th>
<th>Part-III Examination (at the end of 3rd year)</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) 2 Hons./ Major Papers of 100 marks each</td>
<td>a) 2 Hons./Major Papers of 100 marks each</td>
<td>4 Hons./ Major Papers of 100 marks each</td>
</tr>
<tr>
<td>200 marks</td>
<td>200 marks</td>
<td>400 marks</td>
</tr>
<tr>
<td>b) Compulsory Group</td>
<td>b) Compulsory Group</td>
<td></td>
</tr>
<tr>
<td>i) Commerce Group I</td>
<td>i) Commerce Group I</td>
<td></td>
</tr>
<tr>
<td>100 marks</td>
<td>100 marks</td>
<td></td>
</tr>
<tr>
<td>(one paper of 100 marks)</td>
<td>(two papers of 100 marks each)</td>
<td></td>
</tr>
<tr>
<td>ii) Commerce Group II</td>
<td>ii) Commerce Group II</td>
<td></td>
</tr>
<tr>
<td>100 marks</td>
<td>100 marks</td>
<td></td>
</tr>
<tr>
<td>(Commerce Group III for Major Course)</td>
<td>(Commerce Group III for Major Course)</td>
<td></td>
</tr>
<tr>
<td>(one paper of 100 marks)</td>
<td>(two papers of 100 marks each)</td>
<td></td>
</tr>
<tr>
<td>c) Language Group</td>
<td>c) Language Group</td>
<td></td>
</tr>
<tr>
<td>i) Compulsory English</td>
<td>i) Compulsory English</td>
<td></td>
</tr>
<tr>
<td>50 marks</td>
<td>50 marks</td>
<td></td>
</tr>
<tr>
<td>ii) MIL/Alt. English</td>
<td>ii) MIL/Alt. English</td>
<td></td>
</tr>
<tr>
<td>50 marks</td>
<td>50 marks</td>
<td></td>
</tr>
<tr>
<td>d) Environmental Studies</td>
<td>d) Environmental Studies</td>
<td></td>
</tr>
<tr>
<td>50 marks</td>
<td>50 marks</td>
<td></td>
</tr>
<tr>
<td>Total marks</td>
<td>Total marks</td>
<td>Total marks</td>
</tr>
<tr>
<td>550</td>
<td>600</td>
<td>400</td>
</tr>
</tbody>
</table>

### B.Mus. (Hons.)

<table>
<thead>
<tr>
<th>Part-I Examination (at the end of 1st year)</th>
<th>Part-II Examination (at the end of 2nd year)</th>
<th>Part-III Examination (at the end of 3rd year)</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) 2 Hons. Papers of 100 marks each</td>
<td>a) 2 Hons. Papers of 100 marks each</td>
<td>(4 Hons. Papers of 100 marks each)</td>
</tr>
<tr>
<td>200 marks</td>
<td>200 marks</td>
<td>400 marks</td>
</tr>
<tr>
<td>b) Compulsory Group</td>
<td>b) Compulsory Group</td>
<td></td>
</tr>
<tr>
<td>200 marks</td>
<td>200 marks</td>
<td></td>
</tr>
<tr>
<td>(two papers of 100 marks each)</td>
<td>(four papers of 100 marks each)</td>
<td></td>
</tr>
<tr>
<td>c) Language Group</td>
<td>c) Language Group</td>
<td></td>
</tr>
<tr>
<td>i) Compulsory English</td>
<td>i) Compulsory English</td>
<td></td>
</tr>
<tr>
<td>50 marks</td>
<td>50 marks</td>
<td></td>
</tr>
<tr>
<td>ii) MIL/Alt. English</td>
<td>ii) MIL/Alt. English</td>
<td></td>
</tr>
<tr>
<td>50 marks</td>
<td>50 marks</td>
<td></td>
</tr>
<tr>
<td>Total marks</td>
<td>Total marks</td>
<td>Total marks</td>
</tr>
<tr>
<td>550</td>
<td>600</td>
<td>400</td>
</tr>
</tbody>
</table>
### Examination Pattern and Distribution of Marks of B.Com. General and Honours Courses under 1+1+1 Examination System

#### General Course

<table>
<thead>
<tr>
<th>Part-I</th>
<th>Language Group</th>
<th>100 Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Environmental Studies</td>
<td>50 Marks</td>
</tr>
<tr>
<td></td>
<td><strong>Commerce Group–I</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Paper-I : Business Management</td>
<td>100 Marks</td>
</tr>
<tr>
<td></td>
<td><strong>Commerce Group–II</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Paper-I: Entrepreneurship Development and Business Communication</td>
<td>100 Marks</td>
</tr>
<tr>
<td></td>
<td><strong>Commerce Group–III</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Paper-I: Principles &amp; Practice of Accountancy</td>
<td>100 Marks</td>
</tr>
<tr>
<td></td>
<td><strong>Total : 450 Marks</strong></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Part-II</th>
<th>Commerce Group-I</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Paper-II: Business Regulatory Framework</td>
<td>100 Marks</td>
</tr>
<tr>
<td></td>
<td>Paper-III: Information Technology and its application in Business</td>
<td>100 Marks</td>
</tr>
<tr>
<td></td>
<td><strong>Commerce Group-II</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Paper-II: Business Economics and Business Environment</td>
<td>100 Marks</td>
</tr>
<tr>
<td></td>
<td>Paper-III: Business Math. &amp; Statistics</td>
<td>100 Marks</td>
</tr>
<tr>
<td></td>
<td><strong>Commerce Group-III</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Paper-II: Elements of Taxation</td>
<td>100 Marks</td>
</tr>
<tr>
<td></td>
<td>Paper-III: Money and Financial System</td>
<td>100 Marks</td>
</tr>
<tr>
<td></td>
<td><strong>Total : 600 Marks</strong></td>
<td></td>
</tr>
</tbody>
</table>

(Notification No. CSR/21/06, dt. 8.6.2006)
### Part-III

<table>
<thead>
<tr>
<th>Commerce Group-IV</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Paper-I: Advance Accounting</td>
<td>100 Marks</td>
</tr>
<tr>
<td>Paper-II: Elements of Cost &amp; Management Accounting</td>
<td>100 Marks</td>
</tr>
<tr>
<td>Paper-III: Fundamentals of Auditing</td>
<td>100 Marks</td>
</tr>
<tr>
<td><strong>Total : 300 Marks</strong></td>
<td></td>
</tr>
</tbody>
</table>

### Honours Course

#### Part-I

<table>
<thead>
<tr>
<th>Language Group</th>
<th>100 Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Environmental Studies</td>
<td>50 Marks</td>
</tr>
<tr>
<td>2 Hons. Papers (Papers-I &amp; II)</td>
<td>200 Marks</td>
</tr>
<tr>
<td>Commerce Group-I, Paper-I</td>
<td>100 Marks</td>
</tr>
<tr>
<td>Commerce Group-II, Paper-I</td>
<td>100 Marks</td>
</tr>
<tr>
<td><strong>Total : 550 Marks</strong></td>
<td></td>
</tr>
</tbody>
</table>

#### Part-II

<table>
<thead>
<tr>
<th>2 Hons. Papers (Papers-III &amp; IV)</th>
<th>200 Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commerce Group-I, Papers-II &amp; III</td>
<td>200 Marks</td>
</tr>
<tr>
<td>Commerce Group-II, Papers-II &amp; III</td>
<td>200 Marks</td>
</tr>
<tr>
<td><strong>Total : 600 Marks</strong></td>
<td></td>
</tr>
</tbody>
</table>

#### Part-III

<table>
<thead>
<tr>
<th>4 Hons. Papers (Papers- V to VIII)</th>
<th>400 Marks</th>
</tr>
</thead>
</table>

### Honours Papers

| Group – A : Accounting and Finance | Group-B : Marketing |
Regulations for Three-Year Bachelor of Business Administration (B.B.A.) Honours Course of Studies

1. The course of studies leading to B.B.A. (Hons.) will be conducted in a college affiliated to the University of Calcutta. Intake should not exceed 30 in an affiliated college.

2. B.B.A. (Hons) Course shall be a 3-year course extending over three academic terms, each term covering one academic year and the examination shall be held in 3 parts, namely, B.B.A. (Hons) Part-I, Part-II, Part-III.

3. The minimum qualification for admission to the 1st year of the B.B.A. (Hons) course shall be a pass in Higher Secondary (General/Vocational) from West Bengal Council of Secondary Education or any other equivalent qualification recognized by the University of Calcutta with at least 55% marks for General Candidates (50% for S.C./S.T. Candidates).

There shall be no common Admission Test from the academic session 2006-2007, instead College(s) shall hold group discussions followed by interview for such admission. There shall be option to the Colleges for holding Written Admission Test.

B.B.A. Expert Committee of the University of Calcutta shall supervise the admission process in different Colleges and list(s) of experts for holding such interviews and group discussions shall be prepared by the Expert Committee in consultation with the respective College(s).

4. The medium of instruction for the B.B.A. (Hons) course shall be English and candidates will have to answer the examination papers in English only.

5. A candidate shall be eligible to sit for the examination provided he/she prosecutes a regular course of study in an affiliated college and attends at least 75% of theoretical classes and seminars separately held during the year.
6. An affiliated College shall submit to the Controller of Examinations prescribed application forms for B.B.A. (Hons) Part-I, Part-II and Part-III Examinations duly filled-in by the candidate(s) intending to appear at the above examinations within the last date fixed by the University along with requisite examination fee or fees (non-refundable) as prescribed from time to time. Admit Card for an examination shall not be issued to the College concerned in favour of a candidate unless his/her application is accompanied by a certificate from the Principal of his/ her (a) good conduct, (b) satisfactory performance at the College tests, (c) attendance as required number of theoretical classes and seminars separately in each of the subjects of the Part- I/II/III in which he/she intends to appear, (d) date of admission, (e) year of final appearance in the examination, (f) number of chances availed of mentioning the years of appearance, (g) the amount of monthly tuition fees to be charged by the colleges from a student admitted in B.B.A. (Hons.) course shall not exceed Rs 2,500.

7. A candidate for B.B.A. (Hons.) Part-I, Part-II, and part-III shall be examined in the papers mentioned for each part as follows:

**Part-I**
- Paper-I: English Language and Business Communication (50 + 50 marks)
- Paper-II : Business Economics (100 marks)
- Paper-III : Business Mathematics and Statistics (50 + 50 marks)
- Paper-IV : Business Law and Taxation (50 + 50 marks)
- Paper-V : Principles of Accountancy and Auditing (50 + 50 marks)
- Paper-VI : Computer Fundamentals and Application (100 marks)

**Part-II**
- Paper-VII: Principles of Management and Organization Behaviour (50 + 50 marks)
- Paper-IX : Production and Material Management (50 + 50 marks)
- Paper-X : Marketing and International Business (50 + 50 marks)
- Paper-XI : Operation Research, Management Information System and Modern Office Management (50 + 25 + 25 marks)
- Paper-XII : Cost and Management Accounting (50 + 50 marks)
- Paper-XIII : Term Paper and Presentation (50 + 50 marks)

**Part-III**
4 Elective Papers of 100 marks each + 1 Project in the elective area (100 marks) + Computer Application (100 marks) and Comprehensive viva-voice (100 marks).

**Elective Groups would be:**
1. Marketing Management;
2. Financial Management;
3. Operation Research and Systems Management;
4. Human Resource Management;
5. Operations Management;
6. Small and Medium Business Management;
7. Public Systems Management.

**Elective Groups**
1. Marketing Management
   - Paper-XIV : Sales Management (100 marks)
   - Paper-XV : Advertising Management and Sales Promotion (50 + 50 marks)
   - Paper-XVI : International Business (100 marks)
   - Paper-XVII : Marketing Research & Consumer Behaviour (50 + 50 marks)
2. Financial Management
Paper - XIV: Advanced Financial Accounting and Reporting (75 + 25 marks)
Paper - XV: Management Accounting: Performance Measurement and Decision Making (50 + 50 marks)
Paper - XVI: Working Capital Management & Project Management (50 + 50 marks)
Paper - XVII: Financial Management (100 marks)
3. Operations Research and Systems Management
Paper - XIV: Information Technology (100 marks)
Paper - XV: Management Information System (100 marks)
Paper - XVI: Business Modelling and Policy Design –I (100 marks)
Paper - XVII: Business Modelling and Policy Design –II (100 marks)
Paper - XIV: Labour Legislation (100 marks)
Paper - XV: Human Resource Development (100 marks)
Paper - XVI: Industrial Relations (100 marks)
Paper - XVII: Employment and Wage Administration (100 marks)
5. Operation Management
Paper - XIV: Production Planning and Control (100 marks)
Paper - XV: Maintenance Management (100 marks)
Paper - XVI: Materials Management (100 marks)
Paper - XVII: Quality Management (100 marks)
6. Small and Medium Business Management
Paper - XIV: Economics of Small and Medium Business (100 marks)
Paper - XV: Entrepreneurship: Small and Medium Business (100 marks)
Paper - XVI: Institutional Environment of Small and Medium Business (100 marks)
Paper - XVII: Finance and Marketing (50 + 50 marks)
7. Public Systems Management
Paper - XIV: Health Care Management (100 marks)
Paper - XV: Transport Management (100 marks)
Paper - XVI: Public Sector Management (100 marks)
Paper - XVII: Energy & Environment Management (100 marks)
Other Papers :
Paper - XVIII: Project Work (100 marks)
Paper - XIX: Computer Application (100 marks)
Paper - XX: Comprehensive viva voce (100 marks)

8. The total marks for B.B.A. (Hons.) Examination shall be 2000 (600 marks for Part-I + 700 marks for Part-II + 700 marks for Part-III) as detailed hereinbefore. The syllabus for each of the papers shall be as may be prescribed by the University from time to time based on the needs of various sectors.

9. Examination of each theoretical paper carrying 100 marks shall be of 4 hours duration. The examination of the Term Paper Project Work and Comprehensive viva-voce will be conducted by a Board of Examiners comprising internal and external examiners.

10. The marks of the Project Work will be apportioned as internal assessment (50 marks, based on project report writing, seminars) and viva voce (50 marks). The marks for internal assessment will be awarded by the internal project guide and the marks for viva-voce related to the project work will be awarded jointly by the internal and
11. (a) In order to pass each examination (Part-I, Part-II or Part-III) a candidate must obtain at least 40% of the total marks in each theoretical paper separately and 50% of the total marks in the project work, comprehensive viva voce, term paper (on job training) and presentation separately and 50% of the total marks of the examination in aggregate.

(b) A candidate having secured less than 40% marks in not more than two theoretical papers or less than 50% marks in project work/Comprehensive viva voce/ Term Paper in Part-I/II/III Examinations but otherwise obtaining at least 50% of the total marks in aggregate in the part concerned will be allowed to appear in those two theoretical papers/project work/ comprehensive viva voce/Term paper as the case may be in the next Supplementary Examination of the same part to be held in the same year after the results of the Annual Examination are published. Such a candidate shall be eligible to continue in the next higher class but they shall have to discontinue in case they fail at the Supplementary Examination. There shall be no combined examination. A candidate on fulfilment of all other conditions as laid down in the Regulations will be eligible to appear on the higher Part Examination when and only when he/she clears the examinations of the preceding Part.

(c) A candidate shall not get more than four chances including the Annual and Supplementary Examinations to clear Part-I/Part-II/Part-III Examination, provided that he/she shall have to clear all the three parts of the examination within a period of six years from the year of admission, failing which he/she shall have to leave the course.

(d) A candidate failing in one paper or in more than one paper with shortage in aggregate of 50% marks, or who has passed in all papers individually but could not obtain at least, 50% of the total marks in aggregate in Part-I/Part-II/Part-III Examinations will be eligible to revert to his/her course (Part-I, Part-II and Part-III) as the case may be immediately after the publication of results. He/she will be eligible to reappear at the respective regular examination if he/she attends, at least, 75% of the theoretical classes held separately and seminars in the remaining period of the academic year.

12. A candidate who has completed B.B.A. (Hons.) Part-I Examination will join Part-II classes and those who have completed B.B.A. (Hons.) Part-II Examination will join Part-III classes immediately after such examinations are over. After publication of the results of the examination, a candidate, failing in the examination, will be eligible to revert to his/her respective class for Part-I, Part-II and Part-III, excepting those covered by para 11 (a) and 11 (b).

“ A candidate failing in B.B.A. (Hons.) Part-II Examination but securing a minimum of 50% marks in Paper-XIII (Term Paper and Presentation) may have the option of retaining the marks obtained in the said paper or reappearing in the said examination. Similarly, a candidate failing B.B.A. (Hons.) Part-III Examination but securing a minimum of 50% marks in Paper-XVIII (Poject Work) may have the option of retaining the marks obtained in the said paper or reappearing at the said examination”.

13. The college will offer elective group(s) and each student will select such elective group(s) as may be decided by the Principal on the basis of marks obtained by the student in Part-I and Part-II examinations.

14. The Principal of an affiliated college will coordinate on-job-training, project work, presentation and comprehensive viva voce examination.

15. Each student shall undergo on-job-training for six to eight weeks during second year for the preparation of term paper and for twelve to sixteen weeks during third year for undertaking project work and preparation of
project report. Such on-job-training shall be arranged by the college in large, medium and small manufacturing/trading/service or similar other organisations.

16. Such candidates shall complete the project work individually and submit two copies of the project report prepared under the guidance of his/her project supervisor(s) to the college for evaluation as per the regulation and retention thereafter.

17. The comprehensive viva voce carrying 100 marks shall be conducted at the end of third year by a Board of Examiners comprising faculty members and industry experts to be appointed by the University Authority.

18. The University will publish a list of successful candidates of each examination. In examinations, candidates securing at least 60% of the aggregate marks for the three examinations, taken together, shall be placed in the first class and those securing, at least, 50% but less than 60% of marks shall be placed in second class.

19. A candidate shall be declared to have obtained the Degree of Bachelor of Business Administration (three-year course) with Honours and shall get a degree certificate in format specified hereunder:

   This is to certify that…obtained the Degree of Bachelor of Business Administration (three-year) Course with Honours in this University in the year 20_and that he/she was placed in …class with specialisation in...

Vice-Chancellor

20. Candidates unable to clear each part of the B.B.A. (Hons.) Examination Part-I, Part-II and Part-III in one chance shall not be entitled to any position in order of merit.

Ref: Vide Notification no. CSR/107/01, dt.18.09.01, letter no C.U.S./263/01, dt.31.12.01 issued by the Secretary, Council for U.G. Studies ; Notification no. CSR/884/03, dt.1.12.03 ; Notification no. CSR/69/05, dt.14.11.05 ; Notification no. CSR/16/06, dt.10.05.06

( Rules are subject to change by the order of the appropriate Authority. Students are advised to contact the concerned department for getting the up-to-date information)

Regulations for Four-Year Bachelor of Visual Art (B.V.A.) Course of Studies

B.V.A. is a four-year course including one year Foundation and three year specialized course. Foundation Course of B.V.A. is introduced from the year 2003-2004.

Specialised Courses:
1. Painting
2. Painting (Indian style)
3. Modelling and Sculpture
4. Graphic Design/Applied Arts
5. Ceramic Art and Pottery
6. Textile Design (Weaving, Printing and Dyeing)
7. Design: Wood and Leather

**Admission:**
1. Students should have passed 10+2 Examination of West Bengal Council of Higher Secondary Education or equivalent recognised Board/Council, in any discipline and to pass in Entrance Test at the entry level of the Foundation Course which will examine the Aptitude of the student for Visual Art. This Entrance Test will be conducted by the Govt. College of Art and Craft, Kolkata, Govt. of West Bengal, 28, J.N. Road, Kolkata-16.

2. Students will have to apply in the prescribed proforma mentioning the specialisation which he or she will opt for studying in the Degree level as the seats in the different specialisation course are limited as follows:

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Streams</th>
<th>Seats</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Painting</td>
<td>20</td>
</tr>
<tr>
<td>2</td>
<td>Painting (Indian style)</td>
<td>10</td>
</tr>
<tr>
<td>3</td>
<td>Modelling and Sculpture</td>
<td>10</td>
</tr>
<tr>
<td>4</td>
<td>Graphic Design/Applied Art</td>
<td>20</td>
</tr>
<tr>
<td>5</td>
<td>Ceramic Design</td>
<td>10</td>
</tr>
<tr>
<td>6</td>
<td>Textile Design</td>
<td>16</td>
</tr>
<tr>
<td>7</td>
<td>Design : Wood and Leather</td>
<td>14</td>
</tr>
</tbody>
</table>

3. Students of all disciplines will have to study a common course in the foundation level.
4. Age should not be more than 23 years at the time of application.
5. Reservations for S.C./S.T. & others will be strictly followed.

**Fees:**
Fees are payable as per instruction of the University of Calcutta. Other session charges as fixed by the Education Department, Govt. of West Bengal, are to be paid at the time of admission. Students should have to clear all the fees determined by the University of Calcutta and Govt. College of Art and Craft, Calcutta, before appearing in all parts of the Examinations, failing which, a student may not be permitted to sit for the examination.

**Percentage:**
1. A student will be permitted to sit for the examinations in undergraduate level as a regular candidate if he or she attends 75% of the total classes in a session.
2. A student having percentage below 75% but 60% and above, will have to apply for condonation to the Vice-Chancellor, University of Calcutta after paying the condonation fees as non-collegiate candidates as per regulation of the University.
3. Students having percentage below 60% will be declared as “discollegiate students” and will not be permitted to sit for the examination in that session.

**Chances:**
1. Students will get two chances to pass the foundation level. No break of studies is permitted.
2. In specialisation level, students will get two chances in each part without any break of studies.

**Examination System:**
There will be four University Examinations at the end of each session as stated below:

1. At the end of Foundation Course - B.V.A. Part-I
2. At the end of first year of specialization - B.V.A. Part-II
3. At the end of Second year of specialization - B.V.A. Part-III
4. At the end of Third year of specialization - B.V.A. Part-IV

In Foundation Course, 300 marks in practical subjects and 25 marks in each of the theoretical papers will be internally assessed through a continuous assessment by the concerned teachers.

In Specialisation Courses, 200 marks will be internally assessed in the same way.

To complete the result of each part, Assessment Marks will have to be added with the marks of the University examinations. Assessment of English Language may be made with a view to enhancing the verbal communication ability of the students.

Assessment may be made at the end of each week throughout the session.

Assessment:
1. Average marks of assessments should be computed in the ratio of 100 as full marks (Practical papers)
2. Assessment marks should be submitted to the Controller of Examinations before the commencement of University examinations of the concerned session. Allotment of marks will be as follows:
   Qualifying marks for each subject (both theory and practical) – 40% at the B.V.A. at all Parts.
   However, qualifying marks for each subject i.e., English/ Bengali/ Hindi/ Alternative English and History of Art (Theory) at the Foundation (Part-I) level shall have to secure at least 120 marks in total of the three subjects (40% in aggregate).

(Vide Notification Nos. CSR/43/03, dt.4.8.03, CSR/21/04, dt.17.5.04 and CSR/45/07, dt.9.4.07).

( Rules are subject to change by the order of the appropriate Authority. Students are advised to contact the concerned department for getting the up-to-date information)

Regulations for the Degrees of Doctor of Literature (D.Litt.), Doctor of Science (D.Sc.) and Doctor of Law (LL.D.)

1.00 General
1.01 The Degree of D.Litt. (Arts, Commerce, Business Management)/D.Sc. (Science, Engineering, Technology, Agriculture and Medicine)/LL.D. (Law) shall be awarded to a candidate adjudged to have earned distinction as an authority in a particular field of research on the basis of published and unpublished research work of merit, carried out independently, written in the form of a thesis, and duly commended by the examiners as a substantial and original contribution towards advancement of learning.
1.02 The result of research embodied in the thesis shall be written in English (in subjects other than languages).
1.03 The major part of the D.Litt./D.Sc./LL.D. work shall be carried out within the territorial jurisdiction of the University of Calcutta.

2.00 Registration
2.01 Any person holding a Ph.D. degree of not less than five years’ standing or holding a Master’s Degree (securing at least 55% marks) or holding an M.D./M.S. and such other Postgraduate Medical Degree of not less
than eight years’ standing of this or any other recognised University or Institute of national importance, with sufficient evidence of research contribution may apply for registration to the D.Litt./D.Sc./LL.D. programme of the University in the form prescribed for the purpose with a non-refundable application fee as decided upon by the University from time to time.

A candidate shall be required to submit the following information (in six copies) for the purpose of registration along with the application form:-

a) Bio-data giving present position, academic performance from school-leaving level to the highest degree level and other qualifications.

b) A write-up (in about 5000 words) with the title of the proposed thesis, objective, major findings and their interpretations.

c) A chronologically arranged list of publications in the particular field of research with all necessary details.

d) A self-attested certificate to the effect that the published and unpublished papers included in the thesis do not form a part of any dissertation already submitted by the candidate for any other degree.

e) A clear statement of the candidate’s own contribution to each of the joint paper(s).

f) A statement of degrees/awards received by the co-author(s) based wholly or partly on the joint paper(s).

2.02 The application and relevant papers will be sent to three experts nominated by the Vice-Chancellor in consultation with the respective Dean of the Faculty and members of the faculty with specialisation in the particular area of research for ascertaining the suitability and originality of the research work for the degree for which registration is sought.

2.03 If the candidate fulfils, according to the unanimous opinion of the experts, the necessary requirements for registration, the Vice-Chancellor may allow the candidate to get registered for the programme.

2.04 Foreign students desiring to undertake research work in this University shall be required to produce clearance of the Government of India and other authorities, if any, besides fulfilling the other requirements of these regulations regarding eligibility for registration to the D.Litt./D.Sc./LL.D. programme.

2.05 Ordinarily, a candidate shall be registered for the D.Litt./D.Sc./LL.D. programme in the subject in which the candidate has obtained the Master’s degree/Ph.D. degree on payment of a registration fee to be decided upon by the University from time to time.

2.06 In all cases, the date of registration shall be deemed to be the date of approval by the appropriate authority for registration.

3.00 Submission and Evaluation

3.01 A candidate shall submit four type-written or printed copies of the thesis, not later than five years from the date of registration, along with a prescribed form, duly filled-in with attested copies of all necessary documents, besides an abstract (six copies) not exceeding 500 words, of the research work presented in the thesis.

3.02 Each of the experts nominated under clause 2.02 shall suggest a panel of at least three internationally recognised specialists, preferably from outside India, in the specific field of research in the subject. The Vice-Chancellor shall appoint three examiners from the panels submitted by the experts for evaluation of the thesis.

If an examiner nominated to adjudicate the thesis is unable to accept the examinership due to unavoidable reasons, the suggestions, if there be any, by the said examiner for an alternative adjudicator of the thesis, may also be considered by the Vice-Chancellor for evaluation of the thesis.

Ordinarily, the evaluation will be done by experts from outside India, who shall independently submit their reports to the Registrar.

3.03 When a thesis is unanimously and unconditionally recommended for the Degrees by the examiners, the Vice-Chancellor will recommend the case to the Syndicate for consideration.

3.04 If there is any ambiguity in the reports of the examiners, the Vice-Chancellor may seek the opinion of an Advisory Committee constituted for the purpose before placing the matter at the Syndicate.
4.00 Award of the Degree

4.01 The Syndicate, after considering the reports on the thesis and the recommendation of the Vice-Chancellor, may admit the candidate to the Degree of D.Litt./D.Sc./LL.D.

4.02 A diploma under the seal of the University and signed by the Vice-Chancellor in the following format will be given to a successful candidate at the next Convocation of the University:

“This is to certify that (name of the awardee) obtained the Degree of Doctor of (Literature/Science/Law) in (Subject) under the Faculty of (name of the Faculty) of this University in the year (year of admission)”

4.03 A copy of the thesis accepted for the Degree, with necessary corrections or modifications, if there be any, shall be retained in the University Library.

Abstracts of theses of all candidates admitted to the Degree of D.Litt./D.Sc./LL.D. by the University will be published in the “Calcutta University Dissertation Abstracts”.

Abstracts, written in English, of all theses, accepted by the University will also be sent by the Registrar to the “Dissertation Abstracts International” for publication, immediately after the candidate is admitted to the Degree.

(Rules are subject to change by the order of the appropriate Authority. Students are advised to contact the concerned department for getting the up-to-date information)